

AGENDA

Tuesday, July 16, 2024

6:00 PMCouncil Chambers
Prior Lake City Hall**BOARD OF MANAGERS:****Bruce Loney, President; Frank Boyles, Vice President;
Christian Morkeberg, Treasurer; Ben Burnett, Secretary; Matt Tofanelli, Manager**

Note: Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

Board Workshop 4:00 PM – Council Chambers, Prior Lake City Hall

- 4:00 – 4:40 PM W.1 2025 Budget Draft (Joni Giese)
- 4:40 – 4:45 PM W.2 Legal Counsel Follow-up (Joni Giese)
- 4:45 – 5:05 PM W.3 Prior Lake Outlet Structure Operations: An Introduction (Joni Giese)
- 5:05 – 5:25 PM W.4 SCALE Employee Benefits Cooperative (Joni Giese)
- 5:25 – 5:40 PM W.5 Administrator Report (Joni Giese)
- 5:40 – 5:55 PM W.6 Liaison Updates
- District Partners in Attendance
 - Managers' Summary of other Meetings Attended

6:00 – 6:02 PM 1.0 **BOARD MEETING CALL TO ORDER & PLEDGE OF ALLEGIANCE**6:02 – 6:07 PM 2.0 **PUBLIC COMMENT**

If anyone wishes to address the Board of Managers on an item not on the agenda or on the consent agenda, please come forward at this time. Go up to the podium, turn on the microphone and state your name and address. (The Chair may limit your time for commenting.)

6:07 – 6:10 PM 3.0 **APPROVAL OF AGENDA** (Additions/Corrections/Deletions)6:10 – 6:40 PM 4.0 **OTHER OLD/NEW BUSINESS**

- 4.1 Programs & Projects Update (Discussion)
- 4.2 PLOC Pipe Lining Update (Discussion)
- 4.3 Buck Stream Stabilization Quote Award (Vote) – Materials will be available at the meeting

6:40 – 6:50 PM 5.0 **TREASURER'S REPORT**

- 5.1 Monthly Financial Reports (Discussion Only)
 - Financial Report
 - Treasurers Report
 - Cash Flow Projections
 - Cost Analysis

6:50 – 6:55 PM 6.0

CONSENT AGENDA

The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff member, or a member of the audience. Please state which item or items you wish to remove for separate discussion.

- 6.1 Meeting Minutes – June 16, 2024, Board Workshop
- 6.2 Meeting Minutes – June 16, 2024, Board Meeting
- 6.3 Meeting Minutes – June 27, 2024, Special Board Meeting
- 6.4 Claims List, Bank Purchase Card, and VISA Expenditures Summary
- 6.5 Quarterly Investment Summary
- 6.6 Scott SWCD Cost Share Contract: Buck Stream Restoration
- 6.7 Resolution 24-383: Amending the 2024 Budget to Reclass Funds in the 509- Implementation Fund, from 626-Upper Watershed Projects to 550- Buck Stream Stabilization and 550-Swamp Lake IESF

6:55 – 7:00 PM 7.0

UPCOMING MEETING/EVENT SCHEDULE:

- CAC Meeting, Thursday, July 25, 2024, 6:00 pm (Prior Lake City Hall – Wagon Bridge Conference Room)
- PLOC Project Cooperators Meeting, August 15, 2024, 12:00 pm (Prior Lake City Hall - Parkview Conference Room)
- Board of Managers Workshop, Tuesday, August 20, 2024, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, August 20, 2024, 6:00 pm (Prior Lake City Hall – Council Chambers)

7:00 PM

8.0

ADJOURNMENT

JULY 2024 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
<p>Upper Watershed Projects</p> <p>Buck Stream Stabilization, Spring West IESF, MB CD-13 IESF, Swamp IESF, Fish Lake Mgmt Plan, Sutton IESF, Swamp IESF, Buck Chemical Treatment, Potential Flood Storage Projects</p> <p><i>Project Lead: Emily</i></p>	<p>Buck Stream Stabilization</p> <ul style="list-style-type: none"> • Began contract signing with Smith Partners, landowners and SWCD. • Cost share contract approved by SWCD. • Finalized plans. • Distributed Request for Quotes. • Coordinated necessary permit follow-up. • Held coordination meeting with landowners. • Held site visits for interested contractors. <p>Spring Lake West IESF</p> <ul style="list-style-type: none"> • Planned monitoring after outlet replacement. Waiting for lower waters in order to take distinct water samples. <p>MB CD-13 IESF</p> <ul style="list-style-type: none"> • Attempted to contact landowner. <p>Swamp IESF</p> <ul style="list-style-type: none"> • Confirmed WBIF allotments. • Drafted WBIF application. • Began drafting P+P grant application. • Began drafting scope of work to inform WBIF workplan. <p>Fish Lake Management Plan (FLMP)</p> <ul style="list-style-type: none"> • Coordinated with SWCD to scope 200 St Pond improvements. • Coordinated with SWCD on shoreline restoration campaign. • Confirmed allotment of WBIF funds to FLMP projects, and Spring Lake Township contribution. • Began drafting Request for Proposals for Lakeridge Stormwater study. <p>Potential Flood Storage Projects</p> <ul style="list-style-type: none"> • SWCD planning surveying for Project 10. 	<p>Buck Stream Stabilization</p> <ul style="list-style-type: none"> • Obtain agreements and consent & non-disturbance forms. • Obtain permits. • Begin contracting with successful contractor quote. • Construction slated for August-Fall. <p>Spring Lake West IESF</p> <ul style="list-style-type: none"> • Monitor two rain events. • Assess ideal and feasible IESF or BMP for implementation. <p>MB CD-13 IESF</p> <ul style="list-style-type: none"> • Understand landowner willingness to proceed in investigation. <p>Swamp IESF</p> <ul style="list-style-type: none"> • Obtain grant funds. • Approve Scope of Work for project implementation. • Sign WBIF contract. <p>Fish Lake Management Plan</p> <ul style="list-style-type: none"> • Understand landowner willingness to develop implementation steps. • Obtain grant funds. • Meet with landowners. • Develop budget and scope for feasible projects/studies. <p>Potential Flood Storage Projects</p> <ul style="list-style-type: none"> • Conduct preliminary investigation on Project 10.

JULY 2024 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
<p>Carp Management <i>Rough Fish Management (Class 611)</i> Project Lead: Jeff</p>	<ul style="list-style-type: none"> • Tagged approx. 50 Arctic Lake carp in partnership with SMSC. • Continued recapture study on Upper Prior Lake. • Installed PIT station near daylight of outlet channel. Immediately detected carp leaving system. • Performed PIT station maintenance. • Took down Push Trap and Hog Trap. • Tracked radio tagged carp on Spring and Upper Prior Lakes. • 2025 planning and budgeting. 	<ul style="list-style-type: none"> • Complete repairs on Freemont barrier in 2024 as weather allows. • Collaborate with SMSC on carp management. • Continue mark and recapture study on Upper Prior Lake. • Continue removal efforts on Spring Lake.
<p>Ferric Chloride System Operations Project Lead: Jeff and Emily</p>	<ul style="list-style-type: none"> • Refilled ferric chloride tank for the second time this year. • Continue weekly sampling routine. • Working with EOR on Geis wetland and desilt outlet work orders, as well as a Request for Quotes for feedline locating. • Lots of aquatic vegetation is getting caught on FeCl carp barrier requiring extra maintenance needs. • Held site improvement kickoff to coordinate construction scheduling and bid review. 	<ul style="list-style-type: none"> • Install new tank level sensor. • Continue to review and finalize elements of the system assessment reports. • Evaluate desilt outlet and Geis wetland improvements.
<p>Farmer-Led Council Project Lead: Emily</p>	<ul style="list-style-type: none"> • Continued coordination with Scott SWCD. 	<ul style="list-style-type: none"> • Continue to support and review FLC projects.
<p>Cost Share Incentives Project Lead: Emily</p>	<ul style="list-style-type: none"> • Provided feedback on potential cost share projects. • Coordinated on Fish Lake shoreline restoration focus area with extra Fish Lake project funds. 	<ul style="list-style-type: none"> • Review cost share applications with Scott SWCD as needed. • Present non-traditional cost share project types for Board approval as applicable.
<p>Sutton Lake Outlet and Lake Management Plan Project Lead: Emily</p>	<p>Lake Management Plan</p> <ul style="list-style-type: none"> • None. 	<p>Lake Management Plan</p> <ul style="list-style-type: none"> • Plan landowner communications. • Organize drone in fall.

JULY 2024 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
<p>Website and Media <i>Project Lead: Danielle</i></p>	<p>Social Media</p> <ul style="list-style-type: none"> • Continued updating Facebook and Instagram about Tour and Joint Meeting, Watershed Week Ads, Starry Trek volunteer request, Opening Low Flow Gate, shared partner posts to stories, and posted reminders in Facebook Events • Respond to comments and messages as needed <p>Website</p> <ul style="list-style-type: none"> • Update new and “old” website with events • Complete new website and launch! <p>Articles</p> <ul style="list-style-type: none"> • Write and submit Fall Scene articles on upcoming fall activities 	<p>Social Media</p> <ul style="list-style-type: none"> • Continue updating Facebook and Instagram: Recap of Watershed Week, Restore your Shore Workshop ads, project updates as relevant • Respond to comments and messages as needed <p>Website</p> <ul style="list-style-type: none"> • Continue improving on New website • Update as needed <p>Articles</p> <ul style="list-style-type: none"> • News article on Watershed Week for website
<p>Citizen Advisory Committee <i>Project Lead: Danielle</i></p>	<ul style="list-style-type: none"> • Joint Board/CAC meeting • Plan July CAC meeting 	<ul style="list-style-type: none"> • July CAC Meeting • Interview CAC applicant
<p>Education Program <i>Project Lead: Danielle</i></p>	<ul style="list-style-type: none"> • See Website and Media section. • Watershed Week prepped and completed: Walk, Bike, Paint, and Scavenger Hunt! • Host aquatic vegetation station at “Reel Cool Fishing School” 	<ul style="list-style-type: none"> • See website and media section. • Advertise, Prep, Host training site for Starry Trek • Coordinate CAMP volunteers • Start planning fall events
<p>Monitoring Program <i>Project Lead: Jeff and Zach</i></p>	<ul style="list-style-type: none"> • Work in WISKI to review historic data. • Conducted bi-weekly stream and Swamp Lake monitoring regime. • Collected stream flow measurements. • Downloaded stream level loggers. • Worked with water level website to further progress to program flow graph of Spring-Prior connecting channel. 	<ul style="list-style-type: none"> • Finalize mapping report on historic monitoring site locations and analysis. • Continue QA/QC in WISKI. • Begin uploading historic data from WQDB to WISKI. • Continue collecting stream flow measurements. • Conduct summer Biobase surveys.
<p>Aquatic Vegetation Management and Surveys <i>Project Lead: Jeff</i></p>	<ul style="list-style-type: none"> • None. 	<ul style="list-style-type: none"> • Review post treatment assessments. • Request grant reimbursement funds.

JULY 2024 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
<p>AIS <i>Project Lead: Jeff and Zach</i></p>	<ul style="list-style-type: none"> • Coordination between Waterfront Restoration and DNR on inspection coverage, trainings, and violations. 	<ul style="list-style-type: none"> • Continue coordinating with DNR on CD3 station installation agreement. • Coordinate with DNR and Waterfront Restorations on boat inspection coverage.
<p>Rules Revisions <i>Project Lead: Joni</i></p>	<ul style="list-style-type: none"> • No activity this month. 	<ul style="list-style-type: none"> • Finalize City of Prior Lake equivalency MOA. • Finalize City of Savage interim equivalency agreement. • Continue working with Scott County to finalize equivalency MOA and review Scott County rule updates to confirm equivalency.
<p>BMPs & Easements <i>Project Lead: Joni</i></p>	<ul style="list-style-type: none"> • Evaluated whether development parcel in Savage triggered Rule J. • Held monthly coordination meeting with SWCD. 	<ul style="list-style-type: none"> • Wrap up work on outstanding issues associated with: <ul style="list-style-type: none"> ○ Development Agreement and Conservation Easement establishment process and document templates. ○ Implement first encroachment agreements. • Work to resolve outstanding easement violations.
<p>Permitting <i>Project Lead: Joni</i></p>	<ul style="list-style-type: none"> • Coordinated with City of Prior Lake and SWCD on Permit 24.01. • Provided permit review comments to LGU partner on one project. • Performed construction inspections on Permit 23.02. • Worked to close two old permits (18.02 and 18.06). 	<ul style="list-style-type: none"> • Work with City of Prior to get all conditions met on Permit 24.01 and issue permit. • Continue construction inspections. • Continue to close out old permits. • Continue to provide permit review comments to LGU partners.
<p>Planning Activities <i>Project Lead: Joni and Emily</i></p>	<ul style="list-style-type: none"> • Provided issue identification comments to Scott WMO as they kick off plan update process • Reviewed draft BWSR 2024 nonpoint Priority Funding Plan – consider providing comments • Reviewed Met Council draft water resources plan 	<ul style="list-style-type: none"> • Print Water Resources Management Plan amendment and circulate to requested parties. • Provide formal comments to the proposed Scott County Comprehensive Plan amendment. • Schedule meeting with City of Prior Lake regarding potential partnerships associated with Parks Plan. • Review and consider providing comments to Scott County Multi Hazard Mitigation Plan Update

JULY 2024 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
<p>Outlet Channel Projects and Administration</p> <p><i>Project Lead: Emily/Jeff</i></p>	<ul style="list-style-type: none"> • Opened low-flow gate. • Conducted outlet channel inspections. • Monitored water level conditions and precipitation outlook. • Programmed monitoring station to notify staff of vegetation blockages on the structure grates by alarming when inner and outer sensors detect large water level changes. • Discussed low flow gate analysis. 	<ul style="list-style-type: none"> • Continue channel inspections. • Purple loosestrife management. • Pipelining construction expected to occur in winter 2024/2025 if MPCA funding awarded. • Refine 2025 draft budget.
<p>General Administration</p> <p><i>Project Lead: Joni</i></p>	<ul style="list-style-type: none"> • Continued to participate and learn more about potential Scott County coordinated benefits plan. 	<ul style="list-style-type: none"> • Update remainder of personnel policy in 2024. • Address outstanding encroachment issue related to a District owned parcel.



Subject	PLOC Pipelining Update	
Board Meeting Date	July 16, 2024	Item No: 4.2
Prepared By	Emily Dick	
Attachments	None	
Proposed Action	Discussion only	

Background

The outlet pipe has been televised routinely to monitor pipe conditions. After the 2022 televising, a Cast In Place Pipe (CIPP) lining was recommended to maintain the structural integrity of the pipe so it may continue to operate and offer flood relief. Additionally, the smoother surface of the pipe lining will increase the flow rate through the pipe and allow for additional flood relief.

The Cooperators approved a contract with WSB to provide consulting services for pipelining design, soliciting and managing contractor bids, and management of construction in March 2023. Work has begun to advance the pipelining project in preparation for potential construction in Winter 2024/2025. A project cost of \$950,000 is estimated for bidding, construction, engineering, construction administration and staff project management.

Discussion

District staff has submitted three funding applications for the pipelining project.

Funding Source	Award
Capital Investment- Bonding Bill	Unsuccessful- no bonding bill passed
MPCA Stormwater Implementation	<i>Unknown- Approximately July 11, 2024</i>
Legislative Citizen Commission on MN Resources (LCCMR)	Unsuccessful- poor fit

The MPCA Stormwater Implementation grant awards are to be made “approximately 90 days after submission”, near July 11, 2024. The District has not received any notifications thus far. The District will provide updated information for the July 16, 2024 Board meeting if available.

If the District is successful with the MPCA Stormwater Implementation Grant, the Prior Lake Outlet Channel (PLOC) Cooperators would be required to provide a minimum of a 10% match (\$95,138). As the project occurs in Segment 1 of the PLOC, the District’s proportional cost share of the match is 87%, or \$82,770. If the full funding request is not awarded, the PLOC Cooperators would need to fill the funding gap at their proportional rates.

If the MPCA grant is unsuccessful, additional funding mechanisms could be utilized to fund the PLOC Pipelining Project. The options vary depending on desired implementation timeline, including levying, utilizing budget reserves, low interest loans, capital bonding, and grants.

Near Term Implementation (Complete in 2025/2026)

If the District is interested in implementing the pipelining in the near term, options include: levying or utilizing budget reserves.

Long Term Implementation (Complete in 2027+)

If the timeline of implementation is not of concern, there are several options including: low interest loans from state agencies, capital bonding, and grants.

- Low Interest Loan from State Agencies- The known recurring low interest loan program, the Clean Water Revolving Fund, does not have compatible priorities, and is unlikely to be awarded. Other loan programs may or may not open.
- Capital Bonding- The next capital bonding cycle occurs in 2026. While, not scheduled, there is a chance that a bonding bill occurs in the 2025 legislative session.
- Grants- LCCMR funding is annually available, however, based on past funding cycles, the priorities are a poor match for the project and would require lobbying. DNR Flood Hazard Mitigation funding is another grant source, which has much longer, typical decadal funding turnarounds. Additional MPCA funding cycles are unknown, and if unsuccessful this round, would be unlikely for future award.

In summary, currently, external funding options include extended timelines, uncertainty, and low likelihood of award.

Budget Impact

The cost associated with the proposed activity will require an amendment to PLOC Cooperators 2024 contributions and/or inclusion in the PLOC Cooperators 2025 budget if proceeding in the near term.

PRIOR LAKE SPRING LAKE WATERSHED DISTRICT
 Financial Report - Cash Basis
 January 1, 2024 Through June 30, 2024

Reflects bills paid through June 30, 2024

Program Element	2024 Source of Funds					2024 Actual Results		
	2024 Levy	Budget Reserve	Grant Funds/Fees	Budget Adjustment	2024 Budget	June 2024	YTD	YTD % of Budget
General Fund (Administration)								
Revenues								
Property Taxes	\$ 252,000	\$ -	\$ -		\$ 252,000	\$ 128,597.09	\$ 128,597.09	51%
Interest	-	-	9,000		9,000	2,149	4,902	54%
Total Revenues	\$ 252,000	\$ -	\$ 9,000	\$ -	\$ 261,000	130,746	133,499	51%
Expenditures								
Administrative Salaries and Benefits	\$ 145,000	\$ -	\$ -		\$ 145,000	13,322	66,021	46%
703 - Telephone, Internet & IT Support	7,000	-	9,000		16,000	1,082	6,321	40%
702 - Rent	27,500	-	-		27,500	2,459	16,146	59%
706 - Office Supplies	8,000	-	-		8,000	294	2,166	27%
709 - Insurance and Bonds	13,000	-	-		13,000	-	12,723	98%
670 - Accounting	33,500	-	-		33,500	1,803	13,989	42%
671 - Audit	10,500	-	-		10,500	-	10,500	100%
903 - Fees, Dues, and Subscriptions	1,500	-	-		1,500	-	1,155	77%
660 - Legal (not for projects)	6,000	-	-		6,000	296	2,265	38%
General Fund (Administration) Expenditures	\$ 252,000	\$ -	\$ 9,000		\$ 261,000	19,256	131,287	50%
Net Change in General Fund	-	-	-	-	-	111,490	2,212	

PRIOR LAKE SPRING LAKE WATERSHED DISTRICT
 Financial Report - Cash Basis
 January 1, 2024 Through June 30, 2024

Reflects bills paid through June 30, 2024

Program Element	2024 Source of Funds					2024 Actual Results		
	2024 Levy	Budget Reserve	Funds/Fees	Budget Adjustment	2024 Budget	June 2024	YTD	YTD % of Budget
Implementation Fund								
Revenues								
Property Taxes	\$ 1,697,000	\$ -	\$ -		\$ 1,697,000	-	-	0%
Grants/Fees	-	-	34,000		34,000	-	45,935	135%
Interest	-	-	61,000		61,000	27,613	70,368	115%
Sales/Other	-	-	-		-	-	3,537	#DIV/0!
Budget Reserves	-	\$ 468,500	-	54,856	523,356	-	-	0%
Total Revenues	\$ 1,697,000	\$ 468,500	\$ 95,000	\$ 54,856	\$ 2,315,356	27,613	119,840	5%
Expenditures								
Program Salaries and Benefits (not JPA/MOA)	\$ 490,500	\$ -	\$ -	(5,000)	485,500	33,963	208,562	43%
Water Qual 550 Public Infrastructure Partnership Projects	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	#DIV/0!
Water Qual 611 Farmer-led Council	55,000	-	-	-	55,000	11,830	12,880	23%
Water Qual 611 Cost-Share Incentives	68,000	-	-	-	68,000	8,465	8,534	13%
Water Qual 611 Highway 13 Wetland, FeCl system & Desilt, O&M	244,000	-	61,000	-	305,000	14,263	25,423	8%
Water Qual 611 Carp Management	96,500	-	-	-	96,500	4,362	9,856	10%
Water Qual 611 Spring Lake Demonstration Project Maintenance	1,200	-	-	-	1,200	-	-	0%
Water Qual 611 Alum Internal Loading Reserve	230,000	-	-	-	230,000	-	-	0%
Water Qual 611 Fish Stocking	2,000	-	-	-	2,000	-	2,500	125%
Water Qual 637 District Monitoring Program	84,500	-	-	-	84,500	3,001	13,073	15%
Water Qual 626 Planning and Program Development	27,500	-	-	-	27,500	726	12,065	44%
Water Qual 626 LGU Plan Review	-	4,000	-	-	4,000	-	-	0%
Water Qual 626 Engineering not for programs	20,000	-	-	-	20,000	1,456	8,335	42%
Water Qual 648 Permitting and Compliance	57,000	-	5,000	-	62,000	6,389	15,826	26%
Water Qual 648 Update MOAs with cities & county	-	5,000	-	-	5,000	-	-	0%
Water Qual 648 BMP and easement inventory & inspections	25,000	-	2,000	20,875	47,875	10,407	14,024	29%
Water Qual 626 Upper Watershed Projects	194,000	442,000	-	-	636,000	12,630	42,153	7%
Water Qual 626 District Plan Update	-	2,500	-	-	2,500	185	185	7%
WQ TOTAL	\$ 1,104,700	\$ 453,500	\$ 68,000	\$ 20,875	\$ 1,647,075	113,729	204,869	12%
Water Storage 550 District-wide Hydraulic & Hydrologic model	\$ 5,000	\$ -	\$ -		\$ 5,000	-	-	0%
Water Storage 626 Comprehensive Wetland Plan Update	35,500	-	-	-	35,500	-	-	0%
WS TOTAL	\$ 40,500	\$ -	\$ -	\$ -	\$ 40,500	-	-	0%
AIS 611 Aquatic Vegetation Mgmt	2,000	-	12,000	3,500	17,500	-	-	0%
AIS 637 Automated Vegetation Monitoring (BioBase)	\$ 1,300	-	-	-	1,300	-	-	0%
AIS 637 Aquatic Vegetation Surveys	15,500	-	-	(3,500)	12,000	-	-	0%
AIS 637 Boat inspections on Spring, Upper & Lower Prior	19,000	-	15,000	-	34,000	5,002	5,002	15%
AIS TOTAL	37,800	-	27,000	-	64,800	5,002	5,002	8%
Ed & Out 652 Education and Outreach Program	\$ 23,500	\$ 15,000	\$ -		\$ 38,500	4,260	19,911	52%
E&O TOTAL	\$ 23,500	\$ 15,000	\$ -	\$ -	\$ 38,500	\$ 4,260	\$ 19,911	52%
PLOC Contribution		\$ -	\$ -	\$ 38,981	\$ 38,981	-	38,981	100%
Debt Payment Reserve		-	-	-	-	-	-	#DIV/0!
Total Implementation Fund	\$ 1,697,000	\$ 468,500	\$ 95,000	\$ 54,856	\$ 2,315,356	156,954	477,323	21%
Net Change in Fund Balance Implementation Fund	-	-	-	-	-	(129,341)	(357,483)	

Grant Funds/Fees Anticipated		2024 Budget	
Interest Income (general fund & Implementation fund)		\$ 70,000	\$ 70,000
648 New Easement Acquisition Fees		5,000	5,000
Water Qual 648 Easement amendment/violations fees		2,000	2,000
AIS 611 Aquatic Vegetation Mgmt. (Scott County)		27,000	27,000
Total Grant Funds/Fees Anticipated		\$ 104,000	\$ 104,000

Budget Summary		Budget				2023		
Fund Sources/Fund Expenditures	2024 Levy	Reserves	Grants/Rev	Amendments	Budget Total	2023 Levy	Levy Increase	% Increase
General Fund	\$ 252,000		\$ 9,000	\$ -	\$ 261,000	249,200		
Implementation Fund	\$ 1,697,000	\$ 468,500	\$ 95,000	\$ -	\$ 2,260,500	1,670,736		
Total Fund Sources	\$ 1,949,000	\$ 468,500	\$ 104,000	\$ -	\$ 2,521,500	1,919,936	\$ 29,064	1.5%
Expenditures								
General Fund					261,000			
Implementation Fund					2,315,356			
Total Expenditures					2,576,356			

Fund Balance Commitments/Assingments	2024 (Budget)				
	12-31-23 Bal	Additions	Reductions	Amendments	12-31-24 Bal
611 Alum Internal Loading Reserve	\$ 700,000	\$ 230,000	\$ -	\$ -	\$ 930,000
626 Upper Watershed Projects	\$ 442,000	\$ 194,000	\$ (636,000)	\$ -	\$ -
Debt Payment Reserve	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000
Total	\$ 1,322,000	\$ 424,000	\$ (636,000)	\$ -	\$ 1,110,000

Draft amounts subject to change during audit preparation

No assurance provided on these financial statements

PLSLWD Monthly Treasurers Report

Treasurer: Christian Morkeberg

Account balances as of 06/30/24

4M Fund (Checking Account)	\$	2,098,458
4M Fixed Income	\$	1,899,200
Total Uncleared Transactions	\$	-
SUBTOTAL	\$	3,997,658

RESTRICTED/COMMITTED FUNDS

Restricted - Permit Deposits, etc. (350 & 360)	\$	128,302
Restricted - PLOC Contingency Reserve (850)	\$	263,097
Restricted - PLOC O&M Funds (830)	\$	188,019
Committed - Alum Internal Loading Reserve	\$	700,000
Committed - Upper Watershed Fund Balance	\$	442,000
Committed - Debt Payment	\$	180,000
TOTAL DISTRICT/PLOC RESTRICTED OBLIGATIONS	\$	1,901,418

Available cash at end of June 2024	\$	2,096,240
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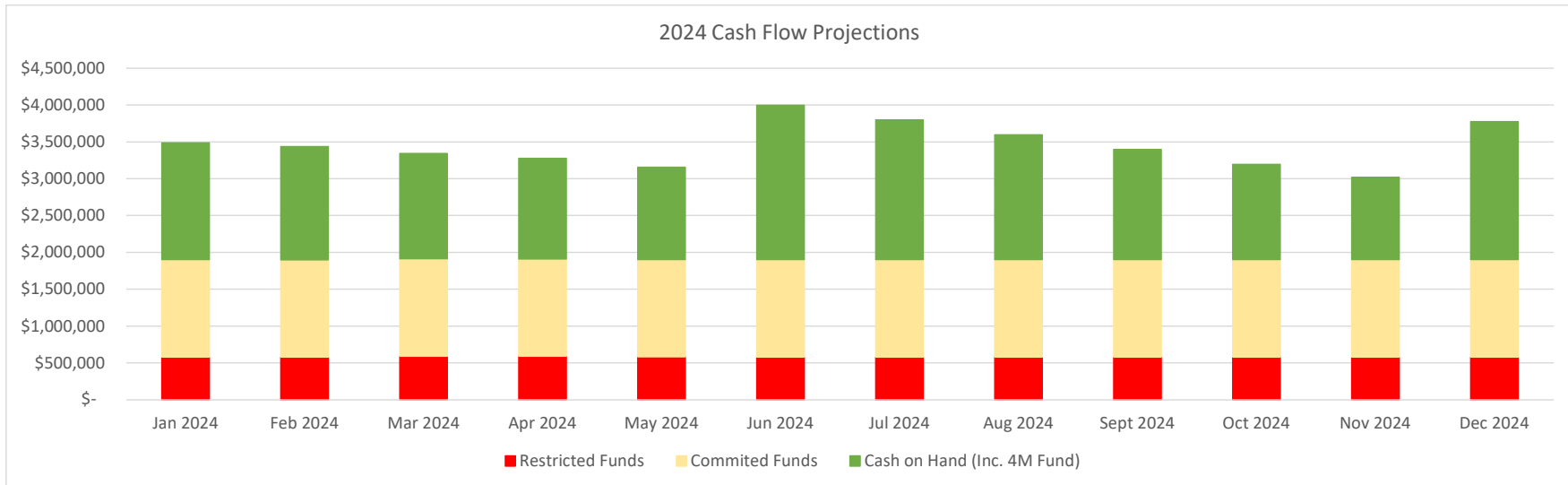
84.8% of 2024 Budget

Draft amounts subject to change during audit preparation

No assurance provided on these financial statements

Cash Flow Chart

Month (End of Month)	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
Restricted Funds	\$ 578,864	\$ 577,392	\$ 589,581	\$ 588,529	\$ 581,500	\$ 579,418	\$ 579,418	\$ 579,418	\$ 579,418	\$ 579,418	\$ 579,418	\$ 579,418
Committed Funds	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000	\$ 1,322,000
Cash on Hand (Inc. 4M Fund)	\$ 1,585,239	\$ 1,536,801	\$ 1,432,197	\$ 1,364,578	\$ 1,253,286	\$ 2,096,240	\$ 1,895,483	\$ 1,694,726	\$ 1,493,969	\$ 1,293,211	\$ 1,119,454	\$ 1,873,134
Total Cash on Hand	\$ 3,486,103	\$ 3,436,193	\$ 3,343,778	\$ 3,275,107	\$ 3,156,786	\$ 3,997,658	\$ 3,796,901	\$ 3,596,144	\$ 3,395,387	\$ 3,194,629	\$ 3,020,872	\$ 3,774,552



Draft Amounts subject to change during audit preparation

No assurance is provided on these financial statements

PLSL Watershed District

Starting cash on hand

Cash Minimum Balance Alert \$ 150,000

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Total
Cash on hand (beginning of month)	\$ 3,659,456	\$ 3,486,103	\$ 3,436,193	\$ 3,343,778	\$ 3,275,107	\$ 3,156,786	\$ 3,997,658	\$ 3,796,901	\$ 3,596,144	\$ 3,395,387	\$ 3,194,629	\$ 3,020,872	

Cash Receipts

Property Tax Levy	\$ 7,050	\$ -	\$ -	\$ -	\$ -	\$ 994,564	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 954,436	\$ 1,956,050
BWSR WBIF	-	41,403	-	-	-	-	-	-	-	-	-	-	41,403
Grants - Other	500	4,000	-	-	-	-	-	-	-	-	27,000	-	31,500
PLOC Contributions	-	-	39,513	4,209	-	-	-	-	-	-	-	-	43,722
Interest Income	8,465	7,661	7,714	19,084	5,947	31,921	5,833	5,833	5,833	5,833	5,833	5,833	115,792
Other Receipts	-	532	-	2,072	2,223	-	875	875	875	875	875	875	10,077
Total Cash Receipts	\$ 16,015	\$ 53,596	\$ 47,227	\$ 25,365	\$ 8,170	\$ 1,026,485	\$ 6,708	\$ 6,708	\$ 6,708	\$ 6,708	\$ 33,708	\$ 961,144	\$ 2,198,544
Total Cash Available	\$ 3,675,471	\$ 3,539,699	\$ 3,483,420	\$ 3,369,143	\$ 3,283,277	\$ 4,183,271	\$ 4,004,366	\$ 3,803,609	\$ 3,602,853	\$ 3,402,095	\$ 3,228,337	\$ 3,982,017	

Cash Paid Out

Salaries and Per Diems	\$ 45,745	\$ 44,115	\$ 46,065	\$ 47,154	\$ 44,217	\$ 47,285	\$ 52,958	\$ 52,958	\$ 52,958	\$ 52,958	\$ 52,958	\$ 52,958	\$ 592,331
Office Expense, Audit, Accounting	13,490	6,217	19,515	8,222	17,177	4,105	9,667	9,667	9,667	9,667	9,667	9,667	126,726
PLSLWSD Program Costs	64,371	48,137	25,511	32,319	58,068	124,819	132,778	132,778	132,778	132,778	132,777	132,777	1,149,892
PLOC Contribution	-	-	38,981	-	-	-	-	-	-	-	-	-	38,981
PLOC Operations	3,565	5,037	9,570	6,341	7,029	9,404	12,062	12,062	12,063	12,063	12,063	12,063	113,322
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Disbursements	\$ 62,197	-	-	-	-	-	-	-	-	-	-	-	\$ 62,197
Subtotal	\$ 189,368	\$ 103,506	\$ 139,642	\$ 94,036	\$ 126,491	\$ 185,613	\$ 207,465	\$ 207,465	\$ 207,466	\$ 207,466	\$ 207,465	\$ 207,465	\$ 2,021,251
Cash on Hand (end of month)	\$ 3,486,103	\$ 3,436,193	\$ 3,343,778	\$ 3,275,107	\$ 3,156,786	\$ 3,997,658	\$ 3,796,901	\$ 3,596,144	\$ 3,395,387	\$ 3,194,629	\$ 3,020,872	\$ 3,774,552	

Draft amounts subject to change during audit

No assurance is provided on these financial statements

PLSLWD
Cost Analysis
Year to Date 06/30/2024

	<u>Year to Date 06/30/2024</u>	
	Amount	% of total
<u>Program staff costs</u>	<u>208,562</u>	34.3%
<u>Consultants</u>		
EOR	56,084	
WSB & Associates	7,604	
Scott Soil and Water Cons.	44,539	
RMB Environmental Labs	9,669	
HDR Engineering Inc.	17,029	
Waterfront Resorations	5,002	
	<u>139,927</u>	23.0%
Hard costs, exclusive of prog staff & consultant costs	89,854	
	<u>89,854</u>	14.8%
<u>Overhead and Administration</u>		
Staff costs	66,021	
Audit/Accounting/Legal	26,754	
Other admin overhead	33,484	
IT Support (Rymark)	5,028	
	<u>131,287</u>	21.6%
<u>Bonds payments</u>	<u>-</u>	0.0%
<u>PLOC Contribution</u>	<u>38,981</u>	6.4%
Expenses excluding PLOC expenses per manager report	<u>608,610</u>	100.0%

No assurance is provided on this statement.

This statement omits required disclosures.

This statement is prepared on the cash basis of accounting.

Draft amounts subject to change during audit preparation

No assurance provided on this statement.



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

WORKSHOP MEETING MINUTES

Tuesday, June 18, 2024

Prior Lake City Hall

4:00 PM

Members Present:

Bruce Loney, Frank Boyles, Ben Burnett, Christian Morkeberg,
Matt Tofanelli

Staff & Consultants Present:

Joni Giese, District Administrator
Emily Dick, Water Resources Project Manager
Jeff Anderson, Water Resources Program Coordinator
Danielle Studer, Water Resources Specialist
Mike Majeski, District Engineer Firm Representative, EOR
Chuck Holtman, Smith Partners Inc.

Others Present:

Jim Fitzsimmons, Scott SWCD
Jody Brennan, Scott County

The meeting was called to order at 4:02 PM.

Legal Counsel Role

The District's legal counsel, Chuck Holtman, at Smith Partners introduced himself to the Board. He also reviewed some roles that legal counsel has provided for watershed districts across the state including revision of policies, providing counsel at meetings, implications of statute on watershed district operations, advising on legislation, and more. Discussion was held on how the District should utilize legal counsel in the future.

Prior Lake Outlet Channel (PLOC) Introduction

Administrator Giese gave an overview of how the District operates and maintains the Prior Lake Outlet Channel. PLOC operation is governed by a Memorandum of Agreement (MOA). The District is primarily responsible for administration, operation and maintenance. The District operates the PLOC outlet structure under a DNR permit.

Program Coordinator Jeff Anderson presented the current operations related to the rising water levels. The District operates the PLOC outlet structure in compliance with conditions laid out in the permit from DNR.

Watershed Week Update

Water Resources Specialist, Danielle Studer, presented an outline of the District's week of upcoming events coined "Watershed Week." Watershed Week will include a walk, bike, scavenger hunt, and paint and sip event.

Administrator Report

- SCALE is funding a committee to investigate whether a shared employee benefit program between Scott County, Cities and Watershed District would be cost effective and desirable. More details will be shared at a future meeting.
- City of Prior Lake requested comments on their Parks Plan. The City is planning on potentially removing four parks from their park system. Project potential is being considered. Indian Ridge- District has completed a BMP at this park, Sunset Hills-previously pursued preliminary concept of BMPs at this park, North Shore Oaks-potential wetland enhancement, Woods at the Wild- no benefit seen.
- Scotty County issued notice of a proposed comprehensive plan amendment by Spring Lake Township. District staff identified some potential partnership opportunities associated with the area under consideration for a zoning revision and inquired with Spring Lake Township regarding potential discussions.
- The District is looking to sell carp nets that are no longer being used.
- The District will print a copy of the amended Water Resource Management Plan for all Board Managers unless it is expressed that an individual does not desire one.
- The best practice for email addresses related to watershed district managers is to have a watershed district specific email. The cost is \$4/month. If Board managers do not want an email address, they should follow up with the Administrator.
- Watershed Based Implementation Funds designated through BWSR have been decided. \$179,935 will be going to Swamp Lake Iron Enhanced Sand Filter. \$30,000 will be going to Fish Lake external load projects.

Liaison Updates

District Partner Reports

- *Scott SWCD*- None.
- *Scott County*- Grand opening of Spring Lake Regional Park is on June 28th. Hwy 41 will be closed between Chaska and Scott County, as well as County Road 9 between Jordan and Carver due to flooding.

Manager Liaison Reports

- *CAC*- Overview on Watershed District roles and budgeting priorities. Joint Meeting coming up on Thursday.
- *Scott SWCD*- None.
- *Lower Minnesota Watershed District*- None.
- *Sand Creek Township*- None.

- *Spring Lake Township*- Presentation on WBIF funding on Swamp and Fish Lake projects.
- *Scott WMO*- None.
- *Shakopee*- None.
- *SCALE*- Scott SWCD presented. Legislative session update.
- *Scott County*- None.
- *Metro Watersheds*- None.
- *PLOC Cooperators*- Workplan and budget for next year. Findings were shared regarding the PLOC Low flow gate benefits analysis.
- *Farmer-Led Council*- None.

Respectfully Submitted,
Emily Dick
6/18/2024

DRAFT



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, June 18th, 2024

Prior Lake City Hall

6:00 PM

Members Present: Bruce Loney, Christian Morkeberg, Frank Boyles, Matt Tofanelli, Ben Burnett

Staff & Consultants Present: Joni Giese, District Administrator
Jeff Anderson, Water Resources Coordinator
Emily Dick, Water Resources Project Manager
Patty Dronen, Administrative Assistant
Mike Majeski, EOR

- **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**
President Loney called the meeting to order at 6:03 p.m.; everyone present recited the Pledge of Allegiance.
- **2.0 PUBLIC COMMENT**
None
- **3.0 APPROVAL OF AGENDA**
 - Motion to approve agenda by Manager Burnett; 2nd by Manager Tofanelli; passed 5-0.
- **4.0 OTHER OLD/NEW BUSINESS**
 - 4.1 Programs & Projects Update**
 - Staff provided a report of its many activities in the preceding month and some upcoming events.
 - Prior Lake at 901.41; ordinary high water level on Prior Lake that requires no wakes is 903.9; 902.5 is the Prior Lake Outlet Structure weir elevation when water starts overflowing; water level monitoring data is on the website.
 - 4.2 Draft Website Preview**
 - Patty Dronen presented the new website to the Board
 - Short Q&A

4.3 Water Resource Management Plan Goals: Progress Update

- Emily Dick presented the primer/preparation for the planning of the Joint CAC and Board Meeting on June 27th

5.0 TREASURER'S REPORT

Treasurer Morkeberg summarized the financial information contained in the packet, including:

5.1 Monthly Financial Reports

- Financial Report
- Treasurers Report
- Cash Flow Projections
- Cost Analysis

6.0 CONSENT AGENDA

- 6.1 Meeting Minutes – May 21, 2024, Board Workshop
- 6.2 Meeting Minutes – May 21, 2024, Board Meeting
- 6.3 Meeting Minutes – March 28, 2024, CAC Meeting
- 6.4 Claims List and Bank Purchase Card Expenditures Summary
- 6.5 Sale of Carp Management Program Nets
- Motion to approve consent agenda by Manager Morkeberg; 2nd by Manager Burnett; Passed 5-0.

7.0 UPCOMING MEETING/EVENT SCHEDULE:

- Joint Board of Managers/CAC Tour and Meeting, Thursday, June 27, 2024, 3:00 – 5:00 pm (tour), 5:00 – 7:00 pm (meeting – Prior Lake Library, Large Meeting Room)
- Spring Lake Regional Park opening on June 28th
- Board of Managers Workshop, Tuesday, July 16, 2024, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, July 16, 2024, 6:00 pm (Prior Lake City Hall – Council Chambers)
- CAC Meeting, Thursday, July 25, 2024, 6:00 pm (Prior Lake City Hall – Wagon Bridge Conference Room)

8.0 ADJOURNMENT

- Motion to adjourn by Manager Tofanelli; 2nd by Manager Burnett; passed 5-0.
- Meeting adjourned at 7:01 pm

Respectfully Submitted,
Ben Burnett, PLSLWD Secretary, 7/9/24



PLSLWD Special Board Meeting Minutes

Thursday, June 27th, 2024

7:00 PM

City of Prior Lake Library, Large Meeting Room

Members Present: Bruce Loney, Christian Morkeberg, Ben Burnett, Frank Boyles, Matt Tofanelli,

Staff & Consultants Present: Joni Giese, District Administrator
Emily Dick, Water Resources Project Manager
Danielle Studer, Water Resources Specialist

- **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**
President Loney called the meeting to order at 7:08 pm.
- **2.0 PUBLIC COMMENT**
None
- **3.0 APPROVAL OF AGENDA**
 - Agenda changes:
 - Add 6.0 Authorization to Enter into Buck Stream Landowner Agreements
 - Motion to approve amended agenda by Manager Boyles; 2nd by Manager Burnett; Passed 5-0.
- **4.0 Authorization to Issue Request for Quotes for Construction of Buck Stream Stabilization Project**
 - Emily Dick presented this item and answered some discussion questions.
 - Motion to authorize the issuance of a request for quotes related to the construction of the Buck Stream Stabilization Project by Manager Boyles; 2nd by Manager Tofanelli; Passed 5-0.
- **5.0 Prior Lake Outlet Structure Operations**
 - Administrator Giese and Emily Dick presented the current Prior Lake Outlet Control Structure Management Policy and Operating Procedures language used to open the low-flow gate of the PLOC outlet structure, along with staff's interpretation of the language and current conditions.

- Managers discussed this rule and interpretation.
- Motion to authorize staff to open and operate the Outlet Structure low-flow gate in accordance with the Zone 2 discharge setting of the Prior Lake Outlet Control Structure Management Policy and Operating Procedures by Manager Tofanelli; 2nd by Manager Boyles; Passed 5-0.

- **6.0 Authorization to Enter into Buck Stream Landowner Agreements**
 - Emily Dick presented this item and the reasoning/need and answered some questions.
 - Motion to authorize District Administrator to enter into landowner agreements related to the construction, operations, and maintenance of the Buck Stream Stabilization Project by Manager Burnett; 2nd by Manager Tofanelli; Passed 5-0.

- **7.0 ADJOURNMENT**
 - Motion to adjourn by Manager Burnett; 2nd by Manager Boyles; Passed 5-0.
 - Meeting adjourned at 7:42 pm.

Respectfully Submitted,
Ben Burnett, PLSLWD Secretary, 7/9/24

**Prior Lake Spring Lake Watershed District
Claims list for Invoice Payments due for the prior month**

Managers will consider approving this claims list - Staff payroll and benefits, Manager per diems, and Health insurance premiums have already been paid via ACH transfers. After the managers vote, two Managers will approve individual payments via BILL within three days of the meeting for approved claims. Then, staff will release payment via BILL to the claims list parties.

Vendor	Invoice Link	Description	Amount
1. Watershed District Projects (excluding staff payroll)			
EOR	x	General Engineering	\$ 897.66
		LGU Plan Review	\$ 832.00
		Upper Watershed Project Support	\$ 208.00
		Hwy 13 (Geis Wetland) Survey	\$ 651.50
		Buck Stream Stabilization	\$ 9,078.00
		District Monitoring	\$ 52.00
		Permitting	\$ 676.00
WSB	x	Carp Management - May 2024	\$ 8,498.50
Smith Partners	x	Water Resource Plan	\$ 672.50
		Easement monument installation requests	\$ 188.30
		DNR Lease Review	\$ 161.40
Gopher State One Call	x	Utility Location Services	\$ 1.35
Hawkins, Inc.	x	2640 GA FeCl 35%	\$ 10,298.10
RMB	x	Ferric Monitoring - June	\$ 2,502.00
RMB	x	Watershed Monitoring - June	\$ 1,141.00
ATS - Advanced Telemetry Systems	x	Carp Radio Tags	\$ 2,025.00
CD3	x	CD3 Roadsign with mounting kit	\$ 2,715.00
Waterfront Restorations	x	Watercraft Inspections - June	\$ 10,524.64
HDR, Inc.	x	Website production	\$ 978.68
Kimberly Bousted	x	Outreach event	\$ 930.00
Xcel Energy	x	18051 Langford Blvd. Utilities	\$ 29.82
CLA		Bill.com fees	\$ 64.00
		Subtotal	\$ 53,125.45
2. Outlet Channel - JPA/MOA (excluding staff payroll)			
MNL	x	PLOC Weed control visit 5/9/24	3,003.00
CLA		PLOC Accounting	912.00
EOR		PLOC Vegetation Maintenance	984.24
		Subtotal	\$ 4,899.24
3. Payroll, Office and Overhead			
ADP Manager Per Diems			\$ 2,153.87
ADP Staff Payroll			\$ 21,556.09
ADP Taxes & Benefits			\$ 18,320.29
NCPERS	x	August Premiums	\$ 96.00
Reliance Standard	x	June LTD and STD Premiums	\$ 939.71
HealthPartners	x	July Health Insurance Premiums	\$ 7,266.49
City of Prior Lake	x	Rent (August 2024)	\$ 2,458.64
CLA	x	Monthly Accounting (June)	\$ 2,000.00
		Technology and Client Support Fee	\$ 163.95
		Monthly Payroll Processing Fees	\$ 367.00
Smith Partners		General Legal Services	\$ 1,116.83
Rymark	x	July Billing (7 workstations)	\$ 875.65
Metro Sales	x	Contract base rate June-July	\$ 155.00
	x	Contract usage charge	\$ 572.73
VISA		June Billing	\$ 160.00
US Bank		June Billing	\$ 3,417.36
		Subtotal	\$ 61,619.61
		TOTAL	\$ 119,644.30

Prior Lake-Spring Lake Watershed District
US Bank Transactions through 6/25/2024

Trans Date	Merchant Name	Amount	Receipt Link	Staff Approval	Class	Customer	Expense	Description
5/28/2024	Ironclad Storage	\$ 260.00	x	Jeff Anderson	611 Operations & Maintenance	Fish Mgmt - Equipment, Storage & Maintenance	876 Field Equipment & Maintenance	Equipment storage
5/27/2024	Amazon	\$ 2.99	x	Emily Dick	652 Education & Outreach	CAC	706 Office Supplies	Colored dot stickers
5/30/2024	UPS	\$ 7.91	x	Emily Dick	405 General Fund		706 Office Supplies	packing tape
5/30/2024	Shell Oil	\$ 80.18	x	Zach Nagel	637 Monitoring & Research	Fish Mgmt - Equipment, Storage & Maintenance	801 Gas, Mileage	Truck Gas
5/30/2024	Davannis	\$ 72.57	x	Patty Dronen	PLOC 839	PLOC Administrative Expenses	902 Meals and Lodging	Cooperators Lunch
5/30/2024	Cub Foods	\$ 5.07	x	Patty Dronen	405 General Fund		706 Office Supplies	Baking Soda
5/30/2024	MN Lakes and Rivers	\$ 154.98	x	Patty Dronen	652 Education & Outreach	General Education Outreach	710 Office Expense Other	Booklets
6/1/2024	Amazon	\$ 8.49	x	Emily Dick	652 Education & Outreach	CAC	706 Office Supplies	Poster markers
6/1/2024	Iceberg	\$ 70.00	x	Patty Dronen	405 General Fund		703 Telephone, Internet & IT support	Web hosting
6/4/2024	Verizon	\$ 28.08	x	Jeff Anderson	648 Regulation	Easement Inspections & violations	876 Field Equipment & Maintenance	Cell data
6/7/2024	Allens Service	\$ 1,111.11	x	Joni Giese	637 Monitoring & Research	Equipment Storage & Maintenance	876 Field Equipment & Maintenance	Towing of damaged truck
6/7/2024	GroupGreeting	\$ 5.41	x	Joni Giese	405 General Fund		710 Office Expense Other	Birthday card
6/9/2024	Microsoft	\$ 4.99	x	Patty Dronen	626 Planning	Planning and Program Development	903 Dues/Fees/Subscriptions	Software
6/9/2024	Lunds/Byerlys	\$ 4.59	x	Patty Dronen	626 Planning	Planning and Program Development	902 Meals and Lodging	Water
6/14/2024	ESRI	\$ 1,113.00	x	Danielle Studer	637 Monitoring & Research	Database	903 Dues, Fees, Subscriptions	ESRI GIS Subscription
6/20/2024	PayPal-Canva	\$ 14.99	x	Patty Dronen	626 Planning	Planning and Program Development	903 Dues/Fees/Subscriptions	software
6/20/2024	Jimmy Johns	\$ 106.76	x	Patty Dronen	626 Planning	Planning and Program Development	902 Meals and Lodging	Board manager meal
6/20/2024	Canva	\$ 180.00	x	Danielle Studer	652 Education & Outreach	Events/Tours	806 Program Costs-Miscellaneous	Watershed Walk Signs
6/23/2024	Adobe	\$ 111.57	x	Patty Dronen	626 Planning	Planning and Program Development	903 Dues/Fees/Subscriptions	Software
6/23/2024	Amazon	\$ 43.99	x	Patty Dronen	405 General Fund		706 Office Supplies	Bulletin Board wall
6/21/2024	Costco	\$ 60.65	x	Patty Dronen	652 Education & Outreach	CAC	902 Meals and Lodging	Snacks for Joint meeting
6/24/2024	Costco	\$ (29.97)	x	Patty Dronen	652 Education & Outreach	CAC	902 Meals and Lodging	return
		TOTAL \$ 3,417.36						



Subject | Quarterly Report of Investment Activities

Board Meeting Date | July 16, 2024

Item No: 6.5

Prepared By | Joni Giese, District Administrator

Attachments | None.

Proposed Action | No action requested. For discussion only.

Background

The Prior Lake-Spring Lake Watershed District (PLSLWD) Investment Policy and Procedure Manual – Investment of Watershed District Funds states at least quarterly, the District Administrator shall submit a written report of investment activities to the Board of Managers. The intent of this memorandum is to meet this District governance requirement.

Discussion

As of June 30, 2024, \$2,098,458 (52.5%) of PLSLWD funds are maintained in two money market accounts earning interest at 5.234% and 5.259%. The Administrator will continue to monitor funds in the lower yield account, which is used to cover District expenses, and transfer funds from the higher yield account as needed. \$1,899,200 (47.5%) of District funds are invested in eight certificates of deposit earning interest ranging from 5.051% - 5.478%. The time and dollar weighted average portfolio yield on fixed rate investments is 5.187%.

The CD's are structured to mature using a laddered approach with a quarter of the funds maturing every three months. The most recent maturity and reinvestment period occurred in June. The next maturity period will occur in October. The weighted average portfolio maturity of fixed rate investments is 231 days. Using a laddered approach reduces interest rate market risk and provides availability of funds for current obligations.

All investments are managed through the 4M Fund, which ensures investment activity is in compliance with State Statutes and District policies.

Per the June 30, 2024, Treasurers Report, \$1,901,418 (47.6%) of the District's funds are classified as either restricted or committed funds. It is estimated that a majority of the committed funds will be expended for their intended purpose in the next couple of years.



Subject	Scott SWCD Cost Share Contract: Buck Stream Stabilization	
Board Meeting Date	July 16, 2024	Item No: 6.6
Prepared By	Emily Dick	
Attachments	Cost Share Contract	
Proposed Action	Motion to authorize the District Administrator to enter a cost share contract with Scott SWCD.	

Background

The District has sought to find solutions for flooding and water quality improvement in the Upper Watershed in order to serve the mission of the District and meet Total Maximum Daily Load reduction goals on Spring Lake. The Buck Stream Stabilization project will provide nutrient reduction as well as significant erosion control and sediment reduction. The expected longevity of the benefits is long-term, as it establishes floodplain reconnection and native vegetation which naturally provide bank stabilization over long periods of time until major disruptions.

Discussion

SWCD will contribute \$75,000 of Clean Water Funding that expires at the end of 2024. In order to meet the grant funding standards and arrange cost share between Clean Water Funding and the District, the standard Scott SWCD cost share program contracts must be signed between the District and Scott SWCD. The cost share program contracts are typically used between landowner and Scott SWCD and therefore include some inapplicable language. The landowner agreements between the District and landowners contain superseding language.

It is recommended that the Board approve authorization for contracting. Any funds expended prior to contracting are not eligible for reimbursement. It is in the District's interest to have the agreement in place before construction begins so it may apply all available Clean Water Funds to the construction.

Recommendation

Staff recommends managers authorize the District Administrator to enter a cost share contract with Scott SWCD.

Budget Impact

The cost associated with proposed activity is covered under budget item 626 - Upper Watershed Projects and \$75,000 of Clean Water Funds obtained by the Scott SWCD.

SCOTT SOIL AND WATER CONSERVATION DISTRICT CONSERVATION FINANCIAL ASSISTANCE CONTRACT

GENERAL INFORMATION

Financial Assistance Provider (Grantor) SWCD	Contract No.	Project ID: SR-23-131	Project Location - City or Township Spring Lake 16	Parcel ID 119160011, 119160050
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FINANCIAL ASSISTANCE RECIPIENT (GRANTEE)

Name Prior Lake Spring Lake Watershed District	Address 4646 Dakota St SE	City/State/Zip Prior Lake, MN 55372
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CONSERVATION PRACTICE & COST ESTIMATE

Practice Name Streambank Protection	Quantity 1313	Units Ln Ft	Practice Code 580
Eligible component(s) 342, 484, 500, 584	Practice type Engineering		Total Estimated Cost \$156,059.73

GRANT SOURCES

Type	SWCD	SWMO	Federal	Grantee
Percent Based	\$75,000.00	\$0.00	\$0.00	\$81,059.73
Flat Rate	\$0.00	\$0.00	\$0.00	\$0.00
Installation Credit	\$0.00	\$0.00	\$0.00	\$0.00
Total				

MAXIMUM AMOUNTS AUTHORIZED - THIS CONTRACT

Percent Based financial assistance shall not exceed **\$75,000.00** or **50%** of total eligible costs, **whichever is less.**

Flat rate financial assistance shall not exceed: **\$0.00.**

Installation Credit financial assistance shall not exceed:

Note: Flat rate payments totaling \$600 or more may be considered taxable income and will be reported to the IRS.

TERMS AND CONDITIONS

I/We, the undersigned, understand and agree to the following:

- The project Total Estimated Cost and Maximum Authorized Amounts indicated above are estimates based on best available information and professional experience. Amounts are subject to change based on actual project installation costs.
- The term of this contract shall be the date it is executed by all parties through the effective life of the project, unless cancelled or amended by mutual agreement. The effective life of this project is **10 year(s)**, which shall commence the date first payment is issued following certification of project installation by the SWCD's Technical Representative.
- Notwithstanding p. 2 above, if the project has not been installed by **12/31/24** this contract shall terminate automatically on this date unless amended by mutual agreement using a form provided by the SWCD.
- The Grantee is responsible for full establishment, operation, and maintenance of all practices to ensure the conservation objectives of the project are met and the effective life of the practice is achieved. All operation and maintenance requirements will be outlined in an Operation and Maintenance (O&M) Plan prepared or approved by the SWCD.
- Upon being signed by the Grantee, the O&M Plan shall be incorporated herein by reference. Should the Grantee fail to comply with the provisions of the O&M Plan through the effective life, they shall be liable to the SWCD for **150%** of the amount received under this contract. The Grantee shall not, however, be liable for repayment if failure of the project was caused by reasons beyond their control, or if alternative conservation measures providing an equivalent level of soil and water protection during the effective life are applied at their own expense.
- If title of the property is transferred to another party before the term of this contract expires, the Landowners shall advise the new owner that this contract is in force and provide them with copies of the O&M Plan. The Landowners shall also notify the SWCD in writing of any transfer of title or tenancy.
- Transfer of property or change in tenancy shall not release the Grantee from liability for repayment due to failure of the Grantee to adhere to the O&M Plan.

8 The practice and any related components must be planned and installed in accordance with the plans and specifications prepared and/or approved by the SWCD or its designated representative.

- 9 Payment of funds under this contract will be made after the practice is certified complete by the SWCD. Any items of cost for which reimbursement is claimed must be supported by copies of paid invoices or receipts verified by the SWCD as accurate and reasonable. Invoices must include the name of the vendor, materials, labor or equipment used, the component unit costs, and the dates work was performed, as applicable. The SWCD has the authority to adjust amounts eligible for reimbursement.
- 10 Payment for any costs over and above the approved amount is conditioned upon prior authorization by the Technical Representative and approval of an amendment by the SWCD. Additional funds are not guaranteed.
- 11 Requests for reimbursement for in-kind costs shall be supported by a signed statement describing the type, quantity, and hourly or unit rate of work completed. The SWCD reserves the right to cap in-kind costs as deemed practical and reasonable.
- 12 The SWCD shall not be liable for any bodily injury or property damage arising from the activities of the project unless caused by SWCD negligence.

GRANTEE AND LANDOWNER SIGNATURE(S)

By signing below, the Grantee and Landowner(s) agree to:

- 1 Acknowledge and abide by the Terms and Conditions listed above.
- 2 Grant authorized representatives of the SWCD access to the property during construction of the project to ensure its proper construction and throughout the term of this contract for the purpose of inspecting for proper operation and maintenance.
- 3 Grantee shall obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction.
- 4 Landowners shall not willfully or intentionally take or allow any action that may compromise the purpose, integrity or function of the project or prevent the Grantee from performing maintenance in accordance with the O&M Plan.
- 5 Not accept cost-share funds from other local, state, or federal sources that all combined exceed 50 percent of the total cost to establish the conservation practice.
- 6 Provide copies of all forms and contracts pertinent to any other state or non-state programs contributing towards this project.
- 7 Abide by the terms and conditions of the Scott County Conservation Practice Financial Assistance Program policies, current as of the date this application is signed by the Grantee.

Grantee: _____ **Date:** _____

Landowner(s): _____ **Date:** _____

At address: 18620 Fairlawn Avenue, Prior Lake, MN 55372

Landowner(s): _____ **Date:** _____

At address: 18706 Fairlawn Avenue, Prior Lake, MN 55372

TECHNICAL REPRESENTATIVE SIGNATURE

I have reviewed the site where the above project will be installed and find that it is needed and feasible, and that the estimated quantities and costs are practical and reasonable.

SWCD Technical Representative	Date	Reviewer Initials	Date

SCOTT SWCD SIGNATURE

Board Chair or Duly Authorized Representative	Date



Subject | Resolution 24-383: Amending the 2024 Budget to Reclass Funds in the 509-Implementation Fund, from 626-Upper Watershed Projects to 550-Buck Stream Stabilization and 550-Swamp Lake IESF

Board Meeting Date | July 16, 2024

Item No: 6.7

Prepared By | Joni Giese, District Administrator

Attachments | Resolution 24-383: Amending the 2024 Budget to Reclass Funds in the 509-Implementation Fund, from 626- Upper Watershed Projects to 550-Buck Stream Stabilization and 550-Swamp Lake IESF

Proposed Action | Motion to approve Resolution 24-383: Amending the 2024 Budget to Reclass Funds in the 509-Implementation Fund, from 626-Upper Watershed Projects to 550-Buck Stream Stabilization and 550-Swamp Lake IESF

Background

The Board of Managers adopted the Prior Lake-Spring Lake Watershed District 2024 budget on December 12, 2023.

Discussion

Within the 2024 budget, the 509 Implementation Fund, 626-Upper Watershed Projects budget item included funds to advance potential water quality and flood mitigation studies towards implementation.

Successful staff negotiations have secured landowner support for two projects that will allow the District to advance them to implementation as capital projects.

Recommendation

Staff recommends the Board of Managers approve Resolution 24-383: Amending the 2024 Budget to Reclass Funds in the 509-Implementation Fund, from 626-Upper Watershed Projects to 550-Buck Stream Stabilization and 550-Swamp Lake IESF

Budget Impact

The reallocation of funds between three budget items in the 509 Implementation Fund will have no impact on the overall District budget.

Resolution 24-383

Amending the 2024 Budget to Reclass Funds in the 509-Implementation Fund, from 626-Upper Watershed Projects to 550-Buck Stream Stabilization and 550-Swamp Lake IESF

Motion By: _____ **Second By:** _____

WHEREAS, Within the 2024 budget adopted by the Board of Managers on December 12, 2023, the 509 Implementation Fund, 626-Upper Watershed Projects budget item included funds to advance potential water quality and flood mitigation studies towards implementation; AND

WHEREAS, Landowner support has been secured for two projects that will allow the District to advance them to implementation as capital projects; AND

WHEREAS, Upper Watershed Project funds in the amount of \$61,000 have been, or are projected to be, expended on the Swamp Lake Iron Enhanced Sand Filter (IESF) Capital Project; AND

WHEREAS, Upper Watershed Project funds in the amount of \$223,400 have been, or are projected to be, expended on the Buck Stream Restoration Capital Project, \$75,000 of which will be offset by a \$75,000 grant from Scott SWCD.

THEREFORE, BE IT RESOLVED, In the 509 Implementation Fund, the 626-Upper Watershed Projects budget item will be reduced by \$209,400, resulting in an amended 626-Upper Watershed Projects budget item of \$426,600, and correspondingly, the 550-Buck Stream Stabilization budget item will be established with a budget of \$223,400, and the 550-Swamp Lake IESF budget item will be established with a budget of \$61,000.

The question was called on the adoption of the Resolution and there were __ yeas and __ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Boyles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Burnett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morkeberg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tofanelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the chair declared the resolution adopted.

It is hereby certified that the Board of the Prior Lake-Spring Lake Watershed District adopted this Resolution at a duly convened meeting of the Board held on the 16th day of July 2024, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

Ben Burnett, Secretary

Dated: July 16, 2024

From: [Alanna Spotts](#)
To: [Emily Dick](#)
Subject: Re: Fish Lake Shoreline Cost Share Resources
Date: Wednesday, July 10, 2024 5:45:46 PM

Shoot, we will be out of town during the next meeting. Is it possible for us to share our thoughts via email?

If so, please share the following:

As property owners on Fish Lake, we are strongly supporting the proposed alum treatment for Fish Lake. Based on the scientific research and expert recommendations that the watershed district received, we believe their data overwhelmingly supports this decision. Given the large amount of phosphorous noted in the report, resulting from decades of farm run off, and the many steps already taken to mitigate further run off, we believe this is the perfect time to treat the existing phosphorous to avoid future potentially hazardous algae blooms. Considering there's \$930,000 for alum internal loading reserve and the estimated cost to treat Fish Lake is \$619,000, we have more than enough to cover the cost. There is a clear and distinct water quality difference between Fish versus Spring and Prior and we have seen the wildly successful results on Spring Lake and Prior Lake, so we're wondering why this hasn't been scheduled already. Our children, and pets swim in Fish Lake and we want to ensure its safety and water quality are in line with the other similar recreational lakes nearby. Thank you for your time and thoughtful consideration.

~ Alanna Spotts
Realtor
952-457-4779

“You are not here merely to make a living. You are here in order to enable the world to live more amply, with greater vision, with a finer spirit of hope and achievement. You are here to enrich the world, and you impoverish yourself if you forget the errand. “

~Woodrow Wilson

PLSLWD Board Staff Report

July 15, 2024



PRIOR LAKE SPRING LAKE

WATERSHED DISTRICT

Subject	Buck Stream Stabilization Quote Award	
Board Meeting Date	July 16, 2024	Item No: 4.3
Prepared By	Emily Dick	
Attachments	EOR Memo with Recommendation of Award	
Proposed Action	Motion to authorize quote award and entering into contract with Geomorphic Restoration Incorporated, and that the Board authorizes the District Administrator to execute change orders, if necessary, in an amount not to exceed 5% (in total) of the construction contract to prevent construction delays.	

Background

The District has sought to find solutions for flooding and water quality improvement in the Upper Watershed in order to serve the mission of the District and meet Total Maximum Daily Load reduction goals on Spring Lake. The Buck Stream Stabilization project will provide nutrient reduction as well as significant erosion control and sediment reduction. The expected longevity of the benefits is long-term, as it establishes floodplain reconnection and native vegetation which naturally provide bank stabilization over long periods of time until major disruptions. For the purpose of estimating cost benefit, a period of 50 years benefit was used with an annual phosphorus reduction of 10 lbs. SWCD will contribute \$75,000 of Clean Water Funding that expires at the end of 2024. The estimated Buck Stream Stabilization project costs out to \$276/lb of Phosphorus for the District's contribution to the project.

Discussion

Consultant EOR has developed a final design for the Buck Stream Stabilization Project. The design includes removal of invasive buckthorn, utilization of woody structure and rock to build natural bank stabilization structures, and native planting. A Request for Quotes for project construction was distributed by EOR to 18 contractors on June 28, 2024 with quotes due at 10 am on July 15, 2024. Four quotes were received. The attached memo summarizes the award recommendations.

In order to utilize Clean Water Funds, the project must be complete and certified this year. The intended schedule is expedited and summarized as follows:

June 28- Request for Quotes is issued

July 15- Quote Period closes at 10 am, Recommendation for Award is submitted to Board by 4 pm

July 16- Board Votes on Authorization to Award Contract and Contracting

August 19- Construction Begins

September 30- Project is Substantially Completed

Construction can occur in a wet year, and the project timeline allows room for adjustment related to high water periods, if necessary. It is recommended that the Board approve authorization for contracting to maintain feasibility of meeting the necessary funding schedule.

Recommendation

Staff recommends managers make a motion to authorize quote award and entering into contract with Geomorphic Restoration Incorporated. Additionally, that the Board authorizes the District Administrator to execute change orders, if necessary, in an amount not to exceed 5% (in total) of the construction contract to prevent construction delays.

Budget Impact

The cost associated with proposed activity is covered under budget item 626 - Upper Watershed Projects and \$75,000 of Clean Water Funds obtained by the Scott SWCD.

memo



Project Name	Buck Stream Stabilization	Date	July 15, 2022
To / Contact info	Prior Lake Spring Lake Watershed District Board		
Cc / Contact info	Emily Dick, PLSLWD Project Manager Joni Giese, PLSLWD Administrator		
From / Contact info	Mike Majeski, EOR Project Manager Dan Mossing, EOR Engineer		
Regarding	Recommendation for Award of Construction Contract		

The purpose of this memorandum is to provide a recommendation for selecting a Contractor to construct the Buck Stream Stabilization project.

Bid Summary

The Request for Quotes was sent to area contractors on June 28, 2024, and quote packages were due and reviewed on July 15, 2024.

To formulate a recommendation for award of the contract, the Total Quote values for each of the contractors were compared. This value includes the entirety of the project as set forth in the plans. After reviewing the submitted quote packages it was determined that all quotes are responsive. A total of 4 quotes were received and the overall lowest quote is Geomorphic Restoration, Inc. with a Total Project Quote of \$134,960.00. A summary of the quotes is below:

COMPANY	TOTAL QUOTE
Geomorphic Restoration	\$134,960.00
<i>Engineer's Estimate</i>	\$148,991.33
MNL	\$167,508.00
Shoreline Landscaping	\$203,119.50
Veit	\$273,862.80

Recommendation for Award

Geomorphic Restoration, Inc is a reputable area contractor that has performed numerous excavation, grading, stream restoration and stabilization projects. Following our review, we recommend approval of the Total Quotes and authorization for the District to award the construction contract to the low responsive bidder, Geomorphic Restoration, Inc., in the amount of \$134,960.00.

In addition, it is recommended that the Board authorizes the District Administrator to execute change orders, if necessary, in an amount not to exceed 5% (in total) of the construction contract to prevent construction delays.

PRIOR LAKE SPRING LAKE WATERSHED DISTRICT
 Financial Report - Cash Basis
 January 1, 2024 Through June 30, 2024

Reflects bills paid through June 30, 2024

Program Element	2024 Source of Funds					2024 Actual Results		
	2024 Levy	Budget Reserve	Grant Funds/Fees	Budget Adjustment	2024 Budget	June 2024	YTD	YTD % of Budget
General Fund (Administration)								
Revenues								
Property Taxes	\$ 252,000	\$ -	\$ -		\$ 252,000	\$ 128,597.09	\$ 128,597.09	51%
Interest	-	-	9,000		9,000	2,149	4,902	54%
Total Revenues	\$ 252,000	\$ -	\$ 9,000	\$ -	\$ 261,000	130,746	133,499	51%
Expenditures								
Administrative Salaries and Benefits	\$ 145,000	\$ -	\$ -		\$ 145,000	13,322	66,021	46%
703 - Telephone, Internet & IT Support	7,000	-	9,000		16,000	1,082	6,321	40%
702 - Rent	27,500	-	-		27,500	2,459	16,146	59%
706 - Office Supplies	8,000	-	-		8,000	294	2,166	27%
709 - Insurance and Bonds	13,000	-	-		13,000	-	12,723	98%
670 - Accounting	33,500	-	-		33,500	1,803	13,989	42%
671 - Audit	10,500	-	-		10,500	-	10,500	100%
903 - Fees, Dues, and Subscriptions	1,500	-	-		1,500	-	1,155	77%
660 - Legal (not for projects)	6,000	-	-		6,000	296	2,265	38%
General Fund (Administration) Expenditures	\$ 252,000	\$ -	\$ 9,000		\$ 261,000	19,256	131,287	50%
Net Change in General Fund	-	-	-	-	-	111,490	2,212	

PRIOR LAKE SPRING LAKE WATERSHED DISTRICT
 Financial Report - Cash Basis
 January 1, 2024 Through June 30, 2024

Reflects bills paid through June 30, 2024

Program Element	2024 Source of Funds					2024 Actual Results		
	2024 Levy	Budget Reserve	Funds/Fees	Budget Adjustment	2024 Budget	June 2024	YTD	YTD % of Budget
Implementation Fund								
Revenues								
Property Taxes	\$ 1,697,000	\$ -	\$ -		\$ 1,697,000	865,967	865,967	51%
Grants/Fees	-	-	34,000		34,000	-	45,935	135%
Interest	-	-	61,000		61,000	27,613	70,368	115%
Sales/Other	-	-	-		-	-	3,537	#DIV/0!
Budget Reserves	-	\$ 468,500	-	54,856	523,356	-	-	0%
Total Revenues	\$ 1,697,000	\$ 468,500	\$ 95,000	\$ 54,856	\$ 2,315,356	893,580	985,807	43%
Expenditures								
Program Salaries and Benefits (not JPA/MOA)	\$ 490,500	\$ -	\$ -	(5,000)	485,500	33,963	208,562	43%
Water Qual								
550 Public Infrastructure Partnership Projects	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	#DIV/0!
611 Farmer-led Council	55,000	-	-	-	55,000	11,830	12,880	23%
611 Cost-Share Incentives	68,000	-	-	-	68,000	8,465	8,534	13%
611 Highway 13 Wetland, FeCl system & Desilt, O&M	244,000	-	61,000	-	305,000	14,263	25,423	8%
611 Carp Management	96,500	-	-	-	96,500	4,362	9,856	10%
611 Spring Lake Demonstration Project Maintenance	1,200	-	-	-	1,200	-	-	0%
611 Alum Internal Loading Reserve	230,000	-	-	-	230,000	-	-	0%
611 Fish Stocking	2,000	-	-	-	2,000	-	2,500	125%
637 District Monitoring Program	84,500	-	-	-	84,500	3,001	13,073	15%
626 Planning and Program Development	27,500	-	-	-	27,500	726	12,065	44%
626 LGU Plan Review	-	4,000	-	-	4,000	-	-	0%
626 Engineering not for programs	20,000	-	-	-	20,000	1,456	8,335	42%
648 Permitting and Compliance	57,000	-	5,000	-	62,000	6,389	15,826	26%
648 Update MOAs with cities & county	-	5,000	-	-	5,000	-	-	0%
648 BMP and easement inventory & inspections	25,000	-	2,000	20,875	47,875	10,407	14,024	29%
626 Upper Watershed Projects	194,000	442,000	-	-	636,000	12,630	42,153	7%
626 District Plan Update	-	2,500	-	-	2,500	185	185	7%
WQ TOTAL	\$ 1,104,700	\$ 453,500	\$ 68,000	\$ 20,875	\$ 1,647,075	113,729	204,869	12%
Water Storage								
550 District-wide Hydraulic & Hydrologic model	\$ 5,000	\$ -	\$ -		\$ 5,000	-	-	0%
626 Comprehensive Wetland Plan Update	35,500	-	-	-	35,500	-	-	0%
WS TOTAL	\$ 40,500	\$ -	\$ -	\$ -	\$ 40,500	-	-	0%
AIS								
611 Aquatic Vegetation Mgmt	2,000	-	12,000	3,500	17,500	-	-	0%
637 Automated Vegetation Monitoring (BioBase)	\$ 1,300	-	-	-	1,300	-	-	0%
637 Aquatic Vegetation Surveys	15,500	-	-	(3,500)	12,000	-	-	0%
637 Boat inspections on Spring, Upper & Lower Prior	19,000	-	15,000	-	34,000	5,002	5,002	15%
AIS TOTAL	37,800	-	27,000	-	64,800	5,002	5,002	8%
Ed & Out								
652 Education and Outreach Program	\$ 23,500	\$ 15,000	\$ -		\$ 38,500	4,260	19,911	52%
E&O TOTAL	\$ 23,500	\$ 15,000	\$ -	\$ -	\$ 38,500	\$ 4,260	\$ 19,911	52%
PLOC Contribution								
		\$ -	\$ -	\$ 38,981	\$ 38,981	-	38,981	100%
Debt Payment Reserve								
		-	-	-	-	-	-	#DIV/0!
Total Implementation Fund	\$ 1,697,000	\$ 468,500	\$ 95,000	\$ 54,856	\$ 2,315,356	156,954	477,323	21%
Net Change in Fund Balance Implementation Fund	-	-	-	-	-	736,626	508,483	

Grant Funds/Fees Anticipated		2024 Budget	
Interest Income (general fund & Implementation fund)		\$ 70,000	\$ 70,000
648 New Easement Acquisition Fees		5,000	5,000
Water Qual 648 Easement amendment/violations fees		2,000	2,000
AIS 611 Aquatic Vegetation Mgmt. (Scott County)		27,000	27,000
Total Grant Funds/Fees Anticipated		\$ 104,000	\$ 104,000

Budget Summary		Budget				2023		
Fund Sources/Fund Expenditures	2024 Levy	Reserves	Grants/Rev	Amendments	Budget Total	2023 Levy	Levy Increase	% Increase
General Fund	\$ 252,000		\$ 9,000	\$ -	\$ 261,000	249,200		
Implementation Fund	\$ 1,697,000	\$ 468,500	\$ 95,000	\$ -	\$ 2,260,500	1,670,736		
Total Fund Sources	\$ 1,949,000	\$ 468,500	\$ 104,000	\$ -	\$ 2,521,500	1,919,936	\$ 29,064	1.5%
Expenditures								
General Fund					261,000			
Implementation Fund					2,315,356			
Total Expenditures					2,576,356			

Fund Balance Commitments/Assingments	2024 (Budget)				
	12-31-23 Bal	Additions	Reductions	Amendments	12-31-24 Bal
611 Alum Internal Loading Reserve	\$ 700,000	\$ 230,000	\$ -	\$ -	\$ 930,000
626 Upper Watershed Projects	\$ 442,000	\$ 194,000	\$ (636,000)	\$ -	\$ -
Debt Payment Reserve	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000
	\$ 1,322,000	\$ 424,000	\$ (636,000)	\$ -	\$ 1,110,000

Draft amounts subject to change during audit preparation

No assurance provided on these financial statements