



CAC Meeting Minutes

Thursday, July 25, 2024

CAC Meeting: 6:00-7:30 PM

Prior Lake Library: Prior Lake Large Meeting Room

CAC Members: 5 of 7 members present = 71% (≥50%)

- Loren Hanson
- Ron Hoffmeyer
- Curtis Witt
- Anna Alswager
- Richard Schirber
- Amy Butani
- Ryan Murr

Staff: Danielle Studer, Joni Giese

Board members: Matt Tofanelli

Other:

6:00 pm CAC Business - Call to order Curtis Witt

- Approval of agenda (vote)
 - Motion – Dick Schirber
 - Second – Anna Alswager
 - Motion carried
- Approval of May meeting minutes (vote)
 - Motion - Dick Schirber
 - Second - Anna Alswager
 - Motion carried
- Approval of June Joint Board & CAC minutes (vote)
 - Motion - Ron Hoffmeyer
 - Second – Anna Alswager
 - Motion carried
- Review of May and June Board Meetings (*Matt Tofanelli*)
 - June 18, 2024 meeting.
 - Discussion on role of District Lawyer
 - Discussed Buck Stream Stabilization project
 - Watershed Week; Hike, Bike and Paint & Sip
 - Previewed the website, which has since gone live!

- Discussion of Water Resource Management Plan amendments status. Edits primarily around grant competitive language.
 - June 27 joint meeting
 - Enjoyed by all.
 - Very informative.
 - July 16 meeting
 - Worked on 2025 budget
 - Discussion of status of PLOC Grants
 - 0-3 in attempts; waiting to hear about 1 opportunity left for 2025
 - Options for benefit plans for staff.
 - Approved Buck Stream stabilization contractor; moving forward. Start late summer/fall.
- Tour and Joint Meeting CAC feedback (Danielle)
 - Compliments of organization of tour. The presenters were informed and prepared.
 - Helps to visualize the projects that are discussed in the meetings.
 - What could be additional topics?
 - Prior Lake Outlet Structure and Channel
 - Staff found the prioritization exercise was useful.
 - Compliments on keeping the meeting focused and input was made to feel valuable.
 - Facilitation tactics were useful with the audience in attendance.
 - Compliments to Board on providing a welcoming environment to CAC members and ideas and thoughts were valued.
 - New steps in 2025. The structure was overall constructive.
- Review Draft Budget from July Board Meeting (Joni)
 - Most of the priorities match up with overall mission and goals of the Watershed District. General consensus of approval from CAC.
 - After feedback at the Budget meeting with managers some items were reduced.
 - Big capital projects need to be completed without spiking the levy. Bonding will be required to achieve the large projects without increasing the levy.
 - Combined big capital project line items into one capital reserve account that allows flexibility in utilization.
 - PLOC was originally \$825,000. Some scenarios of bonding possibilities were presented.
 - CAC brought up loss of newspaper and need for more outreach efforts as a result
- Upcoming events (Danielle)
 - Starry Trek (Sand Point Beach) 8/10; Fall Community Fest 9/16; Outdoor Education Days 9/23-27; Buckthorn Removal (October), Buckthorn Wreathmaking (October)
- District Newsletter Discussion
 - Articles that have been published in 2024 Scene Paper: Year in review, Watershed Week ad, Basic Hydrology of Scott County, Buck Stream restoration, Buckthorn Removal and Wreathmaking events notice.

- Lake Association: Aquatic Plant ID and Year in Review/volunteer and partner thank you.
- Statute requires an annual newsletter. District currently fulfills this through posting the Annual Report to the district website.
- Can we research how most people get their information about the community?
 - Suggestions of paid social media ad campaigns
- Mechanical Curly-leaf Pondweed Removal Discussion
 - Joni presented discussion of mechanical removal vs. chemical. The topic was researched in the past by Matt Tofanelli.
 - Matt explained that the removal of weeds by mechanical means can be measured for phosphorous removal by the pound. A study on a Minnesota pond showed that weed removal is similar to alum treatments in removal of phosphorous. The additional benefit is the phosphorus is removed permanently vs. locked up in the sediment.
 - Matt will share information that he has researched with Danielle to distribute to CAC to research further before next meeting.

7:10 pm Staff Project Updates

- Danielle updated 5 different projects.
- Watershed week
- Launched new Website last month. Provide feedback as members see fit.
- Wellness walk review. 10 attendees.
- Bike the watershed had 45 attendees. 20-25 at Arctic and Fish Lake stops.
- Natural Ink Workshop had 20 attendees.

7:30 pm Adjourn

- Motion - Dick Schirber
- Second – Ryan Murr
- Motion carried

Upcoming Meetings:

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| ● Board Meeting: August 20, 2024 | 6:00 pm (workshop 4:00 – 6:00 pm) |
| ● Board Meeting: September 17, 2024 | 6:00 pm (workshop 4:00 – 6:00 pm) |
| ● CAC Meeting: September 26, 2024 | 6:00 – 7:30 pm |