



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, September 17, 2024

Prior Lake City Hall

6:00 PM

Members Present: Bruce Loney, Christian Morkeberg, Frank Boyles,
Matt Tofanelli, Ben Burnett

Staff & Consultants Present: Joni Giese, District Administrator
Jeff Anderson, Water Resources Coordinator
Emily Dick, Water Resources Project Manager
Kyle Crawford, EOR, District Engineer

Others Present: Lisa Quinn, Spring Lake Township
Jody Brennan, Scott County Commissioner

• **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

Meeting was called to order by President Loney at 6:05 pm. Everyone present recited the Pledge of Allegiance.

• **2.0 PUBLIC COMMENT**

None.

• **PUBLIC HEARING – 2025 Proposed Budget and Levy Certification**

If anyone wishes to address the Board of Managers on the 2025 proposed budget and levy, please come forward at this time. Go up to the podium, turn on the microphone and state your name and address. (The Chair may limit your time for commenting.)

- Motion to open the Public Hearing by Manager Boyles, 2nd by Manager Tofanelli, Passed 5-0
- Administrator Giese presented the Budget Memo and explanation of Resolution 24-384
- No citizens responded
- Motion to close the Public Hearing by Manager Boyles, 2nd by Manager Burnett, Passed 5-0
- Motion to approve Resolution 24-384 (2025 Proposed Levy Certification) by Manager Boyles, 2nd by Manager Morkeberg, Passed 5-0

- **3.0 APPROVAL OF AGENDA**

- Agenda changes:
 - Remove 4.2
- Motion to approve amended agenda by Manager Burnett, 2nd by Manager Tofanelli, Passed 5-0.

- **4.0 OTHER OLD/NEW BUSINESS**

- **4.1 Programs & Projects Update**

- Jeff Anderson and Emily Dick provided reports and updates of the many activities the preceding month, and current projects.

- ~~**4.2 Minnesota Watersheds Resolution Delegate Selection**~~

- ~~Moved to October meeting~~

- **4.3 Ferric Chloride Site Improvements Request for Quotes**

- Emily Dick presented an update and current status of the project.
- A motion to authorize the issuance of a Request for Quotes related to the construction of the Ferric Chloride Site Improvements was made by Manager Boyles, 2nd by Manager Burnett, Passed 5-0.

- **5.0 TREASURER'S REPORT**

Treasurer Morkeberg summarized the financial information contained in the packet including:

- **5.1 Monthly Financial Reports**

- Financial Report
- Treasurers Report
- Cash Flow Projections
- Cost Analysis

- **6.0 CONSENT AGENDA**

The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff member, or a member of the audience. Please state which item or items you wish to remove for separate discussion.

- ~~Removed: 6.1 Meeting Minutes – August 20, 2024, Board Workshop~~
- 6.2 Meeting Minutes – August 20, 2024, Board Meeting
- 6.3 Claims List and Bank Purchase Card Expenditures Summary
- 6.4 Revised Scope of Services: Desilt Pond Outlet & High-flow Bypass Improvement Feasibility Study
- 6.5 Lake Ridge Stormwater Study Request for Proposals
Motion to approve consent agenda (without 6.1) by Manager Tofanelli, 2nd by Manager Burnett, Passed 5-0.

- 6.1 Meeting Minutes – August 20, 2024, Board Workshop
 - Administrator Giese presented a change to the Workshop Meeting Minutes from Tuesday, August 20, 2024, before being approved.
 - On page 2, under the section “Minnesota Watershed Resolutions Process”, the Paragraph ends with “the board”.
 - Should be amended to say: “The board directed Administrator Giese to prepare draft resolutions on these topics, for review and discussion at the September Board Meeting.”
- Motion to approve the Aug 20, 2024, workshop minutes with the above change by Manager Boyles, 2nd by Manager Burnett, Passed 5.0.

- **7.0 UPCOMING MEETING/EVENT SCHEDULE:**

- CAC Meeting, Thursday, September 26, 2024, 6:00 pm (Spring Lake Township – Town Hall)
- Board of Managers Workshop, Tuesday, October 15, 2024, 4:00 pm (Prior Lake City Hall – Council Chambers)
- Board of Managers Meeting, Tuesday, October 15, 2024, 6:00 pm (Prior Lake City Hall – Council Chambers)

- **8.0 ADJOURNMENT**

- Motion to adjourn by Manager Boyles, 2nd by Manager Tofanelli, Passed 5-0.
- Meeting adjourned at 6:45 pm.

Respectfully Submitted,
Ben Burnett, PLSLWD Secretary, 10/8/24