



# PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

## REGULAR MEETING MINUTES

*Tuesday, May 21, 2024*

*Prior Lake City Hall*

*6:00 PM*

Members Present:

Bruce Loney, Christian Morkeberg, Frank Boyles,  
Matt Tofanelli, Ben Burnett

Staff & Consultants Present:

Joni Giese, District Administrator  
Jeff Anderson, Water Resources Coordinator  
Emily Dick, Water Resources Project Manager  
Carl Almer, EOR, District Engineer

Others Present:

Lisa Quinn, Spring Lake Township  
Wesley Steffen, Spring Lake Association  
Andy Berg and Alex Trippel from ABDO

• **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

The meeting was called to order by President Loney at 6:01. Everyone present recited the Pledge of Allegiance.

• **2.0 PUBLIC COMMENT**

None

• **PUBLIC MEETING – Water Resources Management Plan Amendment**

- Emily Dick presented the amendment
- Motion to open the public meeting by Manager Boyles, 2<sup>nd</sup> by Manager Burnett, passed 5-0
- No comments were received.
- Motion to close the public meeting by Manager Burnett, 2<sup>nd</sup> by Manager Boyles, passed 5-0

• **3.0 APPROVAL OF AGENDA**

- Motion to approve agenda by Manager Boyles, 2<sup>nd</sup> by Manager Burnett, passed 5-0

- **4.0 OTHER OLD/NEW BUSINESS**

- **4.1 Programs & Projects Update**

- Jeff Anderson and Emily Dick provided a report of the many activities and project updates from the preceding month.
    - In response to a question of how long it takes to see rain effects on lake levels, the answer was that levels will start to rise immediately and will slowly continue to rise for 1-2 weeks as water flows in from across the watershed.

- **4.2 2023 Annual Financial Audit: Andy Berg, ABDO**

- Andy Berg from ABDOO , presented the audit report.
    - Motion to accept the 2023 Executive Governance Summary and 2023 Annual Financial Report and authorize staff to submit to BWSR and the State Auditor’s Office by Manager Boyles; 2<sup>nd</sup> by Manager Morkeberg; passed 5-0.

- **4.3 Swamp Lake Iron Enhanced Sand Filter Easement Approval**

- Emily Dick presented this item.
    - Motion to approve the Swamp Iron Enhanced Sand Filter Easement Agreement by Manager Morkeberg; 2<sup>nd</sup> by Manager Boyles; passed 5-0.

- **4.4 Amendment of the Easement Amendment Policy**

- Administrator Giese presented this item.
    - Motion to approve the amendments to the Easement Amendment Policy by Manager Burnett; 2<sup>nd</sup> by Manager Tofanelli; passed 5-0.

- **4.5 Water Resources Management Plan Amendment Approval**

- Held the public hearing at the start of the meeting with no comments.
    - Motion to approve the plan amendment to the 2020-2030 PLSLWD Water Resources Management Plan, with changes noted as attached by Manager Tofanelli; 2<sup>nd</sup> by Manager Morkeberg; passed 5-0.

- **5.0 TREASURER’S REPORT**

- Treasurer Morkeberg summarized the financial information contained in the packet including:

- **5.1 Monthly Financial Reports**

- Financial Report
    - Treasurers Report
    - Cash Flow Projections
    - Cost Analysis

- **6.0 CONSENT AGENDA**

- 6.1 Meeting Minutes – April 16, 2024, Board Workshop
  - 6.2 Meeting Minutes – April 16, 2024, Board Meeting
  - 6.3 Claims List and Bank Purchase Card Expenditures Summary
  - 6.4 General Governance Policies Amendment
  - 6.5 City of Prior Lake Office Space Lease Agreement Renewal

- 6.6 Resolution 24-381: Amending the 2024 Budget to Reclass Funds in the 509-Implementation Fund, from 637-Aquatic Vegetation Surveys to 611-Aquatic Vegetation Management
- 6.7 Resolution 24-382: Amending the 2024 Budget, 509-Implementation Fund, 648 – BMP and Easements Inventory & Inspections
- ~~6.8 Ferric Chloride Site Improvements Scope of Services~~ **Removed from consent**
- Motion to approve consent agenda (6.1 to 6.7) by Manager Morkeberg; 2nd by Manager Tofanelli; passed 5-0.
  - President Lonny asked to remove 6.8 from the consent agenda, to get a clarification.
  - Motion to approve the Ferric Chloride Site Improvements Scope of Services (6.8) by Manager Tofanelli; 2<sup>nd</sup> by Manager Burnett; passed 5-0.

• **7.0 UPCOMING MEETING/EVENT SCHEDULE:**

- PLOC Cooperators Meeting, Thursday, May 30, 2024, 12:00 pm (Prior Lake City Hall – Parkview Conference Room)
- CAC Meeting, Thursday, May 30, 2024, 6:00 pm (Prior Lake City Hall – Wagon Bridge Conference Room)
- Board of Managers Workshop, Tuesday, June 18, 2024, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, June 18, 2024, 6:00 pm (Prior Lake City Hall – Council Chambers)
- Joint Board of Managers/CAC Tour and Meeting, Thursday, June 27, 2024, 3:00 – 5:00 pm (tour), 5:00 – 7:00 pm (meeting) (Location TBD)

• **8.0 ADJOURNMENT**

- Motion to adjourn by Manager Burnett; 2<sup>nd</sup> by Manager Morkeberg; passed 5-0.
- Meeting adjourned at 6:51 pm.

Respectfully Submitted,  
Ben Burnett, PLSLWD Secretary, 6/11/24