



# PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

## REGULAR MEETING MINUTES

*Tuesday, October 15, 2024*

*Prior Lake City Hall*

*6:00 PM*

Members Present: Bruce Loney, Christian Morkeberg, Frank Boyles,  
Matt Tofanelli, Ben Burnett

Staff & Consultants Present: Joni Giese, District Administrator  
Emily Dick, Water Resources Project Manager  
Zach Nagel, Water Resources Technician  
Carl Almer, EOR, District Engineer

Others Present: Lisa Quinn, Spring Lake Township

• **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

Meeting was called to order by President Loney at 6:02 pm. Everyone present recited the Pledge of Allegiance.

• **2.0 PUBLIC COMMENT**

None

• **3.0 APPROVAL OF AGENDA**

- Agenda changes:
  - Add 6.7 MPCA Grant agreement authorization for Pipelining project
- Motion to approve amended agenda by Manager Burnett; 2<sup>nd</sup> by Manager Tofanelli; passed 5-0.

• **4.0 OTHER OLD/NEW BUSINESS**

**4.1 Programs & Projects Update**

- Staff (Emily Dick and Zach Nagel) provided a report of their many activities the preceding month, and some upcoming events.
  - District offices are still at Fire Station #2 until 2/2025
  - Lake levels still dropping
  - All monitoring data has now been moved to the WISKI system
  - Project updates

#### **4.2 Busch Easement Amendment**

- Emily Dick presented this item.
- Manager Morkeberg motioned to approve the Busch Easement Amendment, with the word “Proposed” removed from the survey drawing, and to approve the associated compensation, including \$200 and negotiated site improvements as outlined in the Board memo.
- 2<sup>nd</sup> by Manager Tofanelli. Passed 5-0.

#### **4.3 Minnesota Watersheds Resolution Delegate Selection**

- Manager Burnett motioned to appoint Ben Burnett and Bruce Loney as delegates to vote on resolutions on behalf of PLSLWD at the Minnesota Watersheds annual conference and to authorize the District Administrator to submit the delegate appointment form to Minnesota Watersheds.
- 2<sup>nd</sup> by Manager Morkeberg. Passed 5-0.

#### **4.4 Ferric Chloride Site Improvements Contractor Award**

- Emily Dick presented this item. There was a long discussion with several questions asked to staff and answered. Staff had recommended a motion to approve contracting with US SiteWork for the construction of FeCl Site Improvements, not to exceed \$235,223, with language to limit change orders to 10% of base. Several alternate plans were discussed.
- Manager Tofanelli motioned to reject the quotes. 2<sup>nd</sup> by Manager Boyles. Passed 4-1.
- Manager Burnett then motioned to allow staff and EOR to rebid the project, giving staff and EOR authorization to split or restructure the project in the best way to improve bids as quickly as possible. 2<sup>nd</sup> by Manager Boyles. Passed 5-0.

#### **• 5.0 TREASURER’S REPORT**

Treasurer Morkeberg summarized the financial information contained in the packet including:

##### **5.1 Monthly Financial Reports (Discussion Only)**

- Financial Report
- Treasurers Report
- Cash Flow Projections
- Cost Analysis

#### **• 6.0 CONSENT AGENDA**

- The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff member, or a member of the audience. Please state which item or items you wish to remove for separate discussion.

6.1 Meeting Minutes – September 17, 2024, Board Workshop

6.2 Meeting Minutes – September 17, 2024, Board Meeting

6.3 Meeting Minutes – July 25, 2024, CAC Meeting

~~6.4 Claims List and Bank Purchase Card Expenditures Summary Removed~~

6.5 Quarterly Investment Summary

~~6.6 Lake Ridge Stormwater Study Consultant Award – Removed~~

6.7 MPCA Grant agreement authorization for Pipe-Lining project

- Motion to approve consent agenda (with added 6.7 and removing 6.4 and 6.6) by Manager Boyles; 2<sup>nd</sup> by Manager Tofanelli; Passed 5-0.

6.4 Claims List and Bank Purchase Card Expenditures Summary

- Administrator Giese presented a correction to item 6.4 Claims List and Bank Purchase Card Expenditures.
- Motion to approve corrected claims list by Manager Burnett; 2<sup>nd</sup> by Manager Tofanelli; Passed 5-0.

6.6 Lake Ridge Stormwater Study Consultant Award

- Manager Loney voiced his concerns that Stantec was not retained to perform final design on a project they did feasibility study but now the District is retaining them again for this project. Staff explained the circumstances behind the previous project, how Stantec responded to comments received on previous project, and staff reasoning on why they believe Stantec will perform for new project.
- Manager Loney motioned to authorize the District Administrator to contract with Stantec Consulting Services Inc. for completion of the Lake Ridge Estates Stormwater Retrofit Feasibility Study, in an amount not to exceed \$47,986.50. Furthermore, the Board authorizes the District Administrator to enter into change orders not to exceed 10% of the contract agreement.
- 2<sup>nd</sup> by Manager Burnett.
- Passed 5-0.

• **7.0 UPCOMING MEETING/EVENT SCHEDULE:**

- Buckthorn Wreath Making, Saturday, October 26, 2024, 1:00 pm (Boathouse Brothers Brewing Company) – Advanced registration required
- Board of Managers Workshop, Tuesday, November 19, 2024, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, November 19, 2024, 6:00 pm (Prior Lake City Hall – Council Chambers)
- PLOC Cooperators Meeting, ~~Thursday, November 21, 2024, 12:00 pm (Prior Lake City Hall)~~. This is being rescheduled, TBD.

• **8.0 ADJOURNMENT**

- Motion to adjourn by Manager Tofanelli, 2<sup>nd</sup> by Manager Burnett; Passed 5-0.
- Meeting adjourned at 7:17 pm.

Respectfully Submitted,  
Ben Burnett, PLSLWD Secretary, 11/12/24.