



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, July 16, 2024

Prior Lake City Hall

6:00 PM

Members Present: Bruce Loney, Christian Morkeberg, Frank Boyles,
Matt Tofanelli, Ben Burnett

Staff & Consultants Present: Joni Giese, District Administrator
Jeff Anderson, Water Resources Coordinator
Emily Dick, Water Resources Project Manager
Danielle Studer, Water Resources Specialist
Carl Almer, EOR, District Engineer

Others Present: None

- **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

President Loney called the meeting to order at 6:03 p.m. Everyone present recited the Pledge of Allegiance.

- **2.0 PUBLIC COMMENT**

- An e-mail from Alanna Spotts (Fish Lake resident) was read into the record; this e-mail had some Board discussion regarding Alum treatment for Fish Lake.

- **3.0 APPROVAL OF AGENDA**

- Agenda changes:
 - Change 7.0 bullet 1 location to “at the PL library”
- Motion to approve amended agenda by Manager Burnett; 2nd by Manager Boyles; Passed 5-0.

- **4.0 OTHER OLD/NEW BUSINESS**

- **4.1 Programs & Projects Update**

- Staff provided a report of its many activities the preceding month, and some upcoming events.
 - Prior Lake level is 902.69’ up 1.5 feet since the last meeting

- **4.2 PLOC Pipe Lining Update**

- Emily presented an update

- **4.3 Buck Stream Stabilization Quote Award**

- Motion to authorize quote award and enter into a contract with Geomorphic Restoration Incorporated, and that the Board authorizes the District Administrator to execute change orders, if necessary, in an amount not to exceed 5% (in total) of the construction contract to prevent construction delays; made **by Manager Boyles; 2nd by Manager Tofanelli; some discussion, Passed 5-0.**

- **5.0 TREASURER’S REPORT**

- 5.1 Treasurer Morkeberg summarized the financial information contained in the packet including:
 - Monthly Financial Reports
 - Financial Report
 - Treasurers Report
 - Cash Flow Projections
 - Cost Analysis

Note: some forms were updated from the original Board packet.

- **6.0 CONSENT AGENDA**

The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff member, or a member of the audience.

- 6.1 Meeting Minutes – June 16, 2024, Board Workshop
- 6.2 Meeting Minutes – June 16, 2024, Board Meeting
- 6.3 Meeting Minutes – June 27, 2024, Special Board Meeting
- 6.4 Claims List, Bank Purchase Card, and VISA Expenditures Summary
- 6.5 Quarterly Investment Summary
- 6.6 Scott SWCD Cost Share Contract: Buck Stream Restoration
- 6.7 Resolution 24-383: Amending the 2024 Budget to Reclass Funds in the 509-Implementation Fund, from 626-Upper Watershed Projects to 550- Buck Stream Stabilization and 550-Swamp Lake IESF
 - Motion to approve consent agenda by Manager Boyles; 2nd by Manager Burnett; Passed 5-0.

- **7.0 UPCOMING MEETING/EVENT SCHEDULE:**

- CAC Meeting, Thursday, July 25, 2024, 6:00 pm (Prior Lake Library)
- PLOC Cooperators Meeting, August 15, 2024, 12:00 pm (Prior Lake City Hall - Parkview Conference Room)
- Board of Managers Workshop, Tuesday, August 20, 2024, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, August 20, 2024, 6:00 pm (Prior Lake City Hall – Council Chambers)

8.0 ADJOURNMENT

- Motion to adjourn by Manager Tofanelli; 2nd by Manager Burnett; Passed 5-0.
- Meeting adjourned at 7:00 pm

Respectfully Submitted,
Ben Burnett, PLSLWD Secretary, 8/12/24