



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, April 16th 2023

Prior Lake City Hall

6:00 PM

Managers Present: Bruce Loney, Christian Morkeberg, Frank Boyles, Matt Tofanelli, Ben Burnett

Staff & Consultants Present: Joni Giese, District Administrator
Jeff Anderson, Water Resources Coordinator
Emily Dick, Water Resources Project Manager
Danielle Studer, Water Resources Specialist
Carl Almer, EOR, District Engineer

Others Present: Lisa Quinn, Spring Lake Township
Jody Brennan, Scott County Commissioner
Ron Hoffman, CAC representative

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:

- The meeting was called to order by President Loney at 6:05 pm. Everyone present recited the Pledge of Allegiance.

2.0 SWEARING IN OF MANAGER BURNETT

- Manager Loney swore in Manager Burnett for a 2nd term by reading the Oath of Office as Manager Burnett repeated the Oath.

3.0 PUBLIC COMMENT

- None

4.0 APPROVAL OF AGENDA

- Agenda changes: none
- Motion to approve the agenda by Manager Boyles;
 - 2nd by Manager Burnett;
 - passed 5-0

5.0 OTHER OLD/NEW BUSINESS

5.1 Programs & Projects Update

- Staff provided a report of its many activities the preceding month, and some upcoming events.
 - FeCl upgrades started
 - Carp Management Continues
 - Update on Water Resources Management Plan amendment process – in comment period – notice was sent to approximately 50 plan review authorities or watershed partners
 - Watershed week July 7-13 (Music fest is 12th & 13th)

5.2 CAC Recommendation: Funding Partner Educational Materials

- Danielle Studer introduced Ron Hoffmeyer from the CAC to present a memorandum and a recommendation to: approve a portion of the CAC budget for the PLA and SLA for education materials
- There was some discussion
- Manager Boyles motioned to approve the modified CAC recommendation to use CAC budget of \$500 each for the Spring Lake Association and Prior Lake Association for printing lake maps, or other materials that include messaging which furthers the PLSLWD agenda (e.g., Spring Lake “Need to Know” maps, printing of Prior Lake Association newsletters, etc.).
 - 2nd by Manager Tofanelli
 - Passed 5-0

5.3 2023 Annual Report Approval

- The annual report was presented by Danielle Studer.
- Manager Burnett motioned to approve the PLSLWD 2023 Annual Report and authorize its release to the Board of Water and Soil Resources and Department of Natural Resources
 - 2nd by Manager Morkeberg
 - Passed 5-0

6.0 TREASURER’S REPORT

Treasurer Morkeberg summarized the financial information contained in the packet including:

6.1 Monthly Financial Reports

- Financial Report
- Treasurers Report
- Cash Flow Projections
- Cost Analysis

7.0 CONSENT AGENDA

- 7.1 Meeting Minutes – March 19, 2024, Board Workshop
- 7.2 Meeting Minutes – March 19, 2024, Board Meeting
- 7.3 Meeting Minutes – January 25, 2024, CAC Meeting
- 7.4 Claims List and Bank Purchase Card Expenditures Summary

- 7.5 Permit Application 24.01: Panama & 13 Water Quality Retrofit
- 7.6 League of Minnesota Cities Liability Coverage Waiver
- 7.7 Waterfront Restorations 2024 Boat Inspections Contract
- 7.8 Schumann 3rd Addition Declaration of Conservation Easement
- 7.9 Approval for Second Term on CAC: Loren Hanson
- 7.10 Revising the 2024 Official Newspaper

- Motion to approve consent agenda by Manager Burnett,
 - 2nd by Manager Morkeberg
 - Passed 5-0

8.0 UPCOMING MEETING/EVENT SCHEDULE:

- Board of Managers Workshop, Tuesday, May 21, 2024, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, May 21, 2024, 6:00 pm (Prior Lake City Hall – Council Chambers)
- CAC Meeting, Thursday, May 30, 2024, 6:00 pm (Prior Lake City Hall – Wagon Bridge Conference Room)
- Joint Board of Managers/CAC Tour and Meeting, Thursday, June 27, 2024, 3:00 – 5:00 pm (tour), 5:00 – 7:00 pm (meeting) (Location TBD)

9.0 ADJOURNMENT

- Motion to adjourn by Manager Morkeberg;
 - 2nd by Manager Tofanelli;
 - Passed 5-0
- Meeting adjourned at 7:00 pm.

Respectfully Submitted,
 Ben Burnett, PLSLWD Secretary, 4/23/24