



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, October 10, 2023

Prior Lake City Hall

6:00 PM

Members Present: Bruce Loney, Christian Morkeberg, Frank Boyles,
Matt Tofanelli, Ben Burnett

Staff & Consultants Present: Joni Giese, District Administrator
Jeff Anderson, Water Resources Coordinator
Emily Dick, Water Resources Project Manager
Carl Almer, EOR, District Engineer

Others Present: None

• **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

Meeting was called to order by President Loney at 6:04 pm. Everyone present recited the Pledge of Allegiance.

• **2.0 PUBLIC COMMENT**

None

• **3.0 APPROVAL OF AGENDA**

- Motion to approve agenda by Manager Boyles; 2nd by Manager Burnett; passed 5-0.

• **4.0 OTHER OLD/NEW BUSINESS**

4.1 Programs & Projects Update

- Staff provided a report of its many activities the preceding month, and some upcoming events.
 - As of October 3, the District has moved from category D2 (severe drought) to Category D3 (extreme drought)
 - AIS – Chinese Mystery Snails confirmed in Lower Prior Lake

4.2 Cost Share Program Overview

- Emily presented an Overview of the Cost Share Program as an update
 - Scott SWCD guides residents through the process
 - Approximately 21 projects performed last year

- **5.0 TREASURER'S REPORT**

Treasurer Morkeberg summarized the financial information contained in the packet including:

- **5.1 Monthly Financial Reports**

- Financial Report
- Treasurer's Report
- Cash Flow Projections

- **5.2 Administrator Giese presented additional Financial Reports:**

- Balance Sheet – as of 9/30/23
- Cost Analysis – YTD 9/30/23

- **6.0 CONSENT AGENDA**

- 6.1 Meeting Minutes – September 12, 2023, Board Workshop
- 6.2 Meeting Minutes – September 12, 2023, Board Meeting
- 6.3 Meeting Minutes – July 27, 2023, CAC Meeting
- 6.4 Claims List and Bank Purchase Card Expenditures Summary
- Motion to approve consent agenda by Manager Burnett; 2nd by Manager Tofanelli; passed 5-0.

- **7.0 UPCOMING MEETING/EVENT SCHEDULE:**

- Clean Water Clean-up Event, Saturday, October 28, 2023, 9:30 am – 12 pm (Sand Point Beach)
- PLOC Cooperators Meeting, Thursday, November 9, 2023, 12:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Joint Spring Lake Township and PLSLWD Meeting: Draft Fish Lake Management Plan Update, Tuesday, November 14, 2023, 3:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Workshop, Tuesday, November 14, 2023, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, November 14, 2023, 6:00 pm (Prior Lake City Hall – Council Chambers)
- CAC Meeting, Thursday, December 7, 2023, 6:00 pm (Prior Lake City Hall – Wagon Bridge Conference Room)

- **8.0 ADJOURNMENT**

- Motion to adjourn by Manager Tofanelli; 2nd by Manager Boyles; passed 5-0.
- Meeting adjourned at 6:46 pm

Respectfully Submitted,
Ben Burnett, PLSLWD Secretary, 11/6/23