



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, September 12, 2023

Prior Lake City Hall

6:00 PM

Members Present: Bruce Loney, Christian Morkeberg, Frank Boyles,
Matt Tofanelli, Ben Burnett

Staff & Consultants Present: Joni Giese, District Administrator
Jeff Anderson, Water Resources Coordinator
Emily Dick, Water Resources Project Manager
Danielle Studer, Water Resources Specialist
Carl Almer, EOR, District Engineer

Others Present: Wes Steffan, Curt Hennes

• **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

Meeting was called to order by President Loney at 6:08 pm. Everyone present recited the Pledge of Allegiance.

• **2.0 PUBLIC COMMENT**

- Curt Hennes, 17286 Sunset Trail, expressed support for a small Alum treatment for Fish Lake. HAB Aquatic Solutions are already in the area for other work and could be available to help meet the goal (of reducing phosphorus levels in Fish Lake).
- PUBLIC HEARING – 2024 Preliminary Proposed Budget and Levy
 - Motion to open the public hearing by Manager Burnett; 2nd by Manager Boyles; passed 5-0.
 - Administrator Giese presented the proposed budget and levy details for 2024, and then recommended the board pass Resolution 23-371.
 - Motion to close the public hearing by Manager Burnett; 2nd by Manager Boyles; passed 5-0.
- 2024 Preliminary Levy Certification—Resolution 23-371
 - Motion to approve the 2024 preliminary levy – Resolution 23-371 by Manager Boyles; 2nd by Manager Burnett; passed 5-0.

• **3.0 APPROVAL OF AGENDA**

- Agenda changes:
 - Add 4.7 Administrator Report
- Motion to approve amended agenda by Manager Burnett; 2nd by Manager Tofanelli; passed 5-0.

- **4.0 OTHER OLD/NEW BUSINESS**

- **4.1 Programs & Projects Update**

- Staff provided a report of its many activities the preceding month, and some upcoming events.
 - Presented new video for PLSLWD website “Welcome to the Watershed”
 - Still in a “Severe Drought”
 - Project status & public outreach summary
 - CAC currently has only 5 members

- **4.2 Designation of a PLSLWD Alternate Representative to the PLOC Project Cooperators**

- Administrator Giese presented the fact there was no alternate PLSLWD representative to the PLOC Project Cooperators. She presented a recommendation to specify the PLSLWD Vice-chair be the specified alternate representative.
 - Motion to approve request by Manager Burnett; 2nd by Manager Morkeberg; passed 4-0; Manager Boyles (Vice-chair) abstained.

- **4.3 Cost Share Project Approval**

- Emily Dick presented a request for cost share for the Busch prescribed burn project.
 - Motion to approve by Manager Boyles; 2nd by Manager Tofanelli; passed 5-0.

- **4.4 Farmer-led Council Cost Share Eligibility**

- Emily Dick presented the request approve the Farmer-led Council Cost Share Eligibility protocol.
 - Motion to approve by Manager Burnett; 2nd by Manager Morkeberg; passed 5-0.

- **4.5 PLSLWD Rule D - Public Linear Cost Cap and Stormwater Impact Fund Contribution Rate Establishment**

- Administrator Giese presented the request to approve the new Rule D rates for the Public Linear Cost Cap and Stormwater Impact Fund Contribution.
 - Motion to approve 1) a Public Linear Cost Cap of \$22.50 per cubic foot of required stormwater treatment volume; and 2) a Stormwater Impact Fund contribution rate of \$34.50 per cubic foot of required stormwater treatment volume; by Manager Boyles; 2nd by Manager Burnett; passed 5-0.

- **4.6 Easement Signs Replacement**

- Administrator Giese presented the plan and request to replace all the missing conservation easement signs for an estimated cost of \$20,000.
 - Motion to approve by Manager Tofanelli; 2nd by Manager Boyles.
 - Manager Boyles made a motion to revise the approval motion to include verbiage on the sign stating to the effect that sign removal is prohibited and that property owners are responsible for cost of replacing missing, relocated or damaged signs, approved by Manager Tofanelli as an amended motion.
 - Vote on amended motion, passed 5-0.

4.7 Administrator Report (carryover item from workshop)

- Administrator Giese presented her report of
 - New staff member, Zach Nagel, starting September 27.
 - PLOC pipe lining project added to MN House of Representatives Fall Capital Investment Tour

• 5.0 TREASURER'S REPORT

Treasurer Morkeberg summarized the financial information contained in the packet including:

5.1 Monthly Financial Reports

- Financial Report
- Treasurers Report
- Cash Flow Projections

• 6.0 CONSENT AGENDA

- 6.1 Meeting Minutes – August 8, 2023, Board Workshop
- 6.2 Meeting Minutes – August 8, 2023, Board Meeting
- 6.3 Claims List and US Bank Purchase Card Expenditures Summary
- Motion to approve consent agenda by Manager Morkeberg; 2nd by Manager Tofanelli; Passed 5-0.

• 7.0 UPCOMING MEETING/EVENT SCHEDULE:

- Fall Community Fest, Monday, September 18, 2023, 6:00 - 8:30 pm (Prior Lake High School)
- CAC Meeting, Thursday, September 28, 2023, 6:00 – 7:30 pm (Prior Lake City Hall – Wagon Bridge Conference Room)
- Fish Lake Management Plan Update Landowner meeting, Thursday, October 5, 2023, 6:00 - 8:00 pm (Spring Lake Town Hall)
- Board of Managers Workshop, Tuesday, October 10, 2023, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, October 10, 2023, 6:00 pm (Prior Lake City Hall – Council Chambers)
- PLSLWD hosting SCALE meeting, Oct. 13, 2023, 7:30-9:00 am (Link Event Center, Prior Lake)
- Clean Water Clean-up Event, Saturday, October 28, 2023, 9:30 am – 12 pm (Sand Point Beach)

• 8.0 ADJOURNMENT

- Motion to adjourn by Manager Burnett; 2nd by Manager Morkeberg; passed 5-0.
- Meeting adjourned at 7:08 pm

Respectfully Submitted,
Ben Burnett, PLSLWD Secretary, 10/2/23