



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, April 11, 2023

Prior Lake City Hall 6:00 PM

Members Present: Frank Boyles, Christian Morkeberg, Matt Tofanelli, Ben Burnett

Members Absent: Bruce Loney

Staff & Consultants Present: Joni Giese, District Administrator
Emily Dick, Water Resources Project Manager
Shauna Capron, Water Resources Technician
Carl Almer, EOR, District Engineer

Others Present: Jody Brennan, Scott County Commissioner
Lisa Quinn, Spring Lake Township
Nick Monserud, City of Prior Lake
Joe Hale, Scott SWCD

• 1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

- Meeting was called to order by Vice President Boyles at 6:08 pm everyone present recited the Pledge of Allegiance.

• 2.0 PUBLIC COMMENT

- None

• 3.0 APPROVAL OF AGENDA

- Motion to approve amended agenda by Manager Burnett; second by Manager Tofanelli; Motion carried, 4-0.

• 4.0 OTHER OLD/NEW BUSINESS

4.1 Programs & Projects Update

- Staff provided a report of its many activities the preceding month, and upper watershed projects.

4.2 Permit Application 23.01 Fish Point Road Phase 2

- Presented by Nick Monserud, City of Prior Lake
- Motion to approve Option #1 (Approve the application for Phase 2 subject to conditions noted in the Permit Application and Staff Review Comments) by Manager Burnett; second by Manager Tofanelli; motion carried, 4-0.

4.3 Sutton Lake Management Plan Approval

- Motion to approve Sutton Lake Management Plan by Manager Morkeberg; second by Manager Burnett; motion carried, 4-0.

4.4 Buck Wetland Enhancement Feasibility Study Approval

- Motion to approve by Manager Morkeberg; second by Manager Tofanelli; motion carried, 4-0.

4.5 2022 Annual Report Approval

- Motion to approve by Manager Burnett; second by Manager Tofanelli; motion carried, 4-0.

4.6 Resolution 23-368: Amending the 2023 Budget to Reclass Funds from 509-Implementation Fund, 570 – 573 Program Salaries and Benefits to 648-Permitting and Compliance

- Motion to approve by Manager Morkeberg; second by Manager Tofanelli; motion carried, 4-0.

Resolution 23-369: Amending the 2023 Budget, 611-Fish Management, Rough Fish Removal Budget Line Item

- Motion to approve by Manager Burnett; second by Manager Morkeberg; motion carried, 4-0.

• 5.0 TREASURER’S REPORT

Treasurer Morkeberg summarized the financial information contained in the packet including:

5.1 Monthly Financial Reports

- Financial Report
- Treasurers Report
- Cash Flow Projections

5.2 Quarterly Financial Reports

- Balance Sheet
- Cost Analysis

- Motion to approve Financial Reports by Manager Tofanelli; second by Manager Burnett; motion carried, 4-0.

• 6.0 CONSENT AGENDA

6.1 Meeting Minutes – March 14, 2023, Board Workshop

6.2 Meeting Minutes – March 14, 2023, Board Meeting

6.3 Meeting Minutes – January 26, 2023, CAC Meeting

6.4 Claims List & Visa Expenditures Summary

6.5 League of Minnesota Cities Liability Coverage Waiver

6.6 Blue Water Science Aquatic Plant Survey Contract

6.7 Three Rivers Park District Water Quality Monitoring Contract

6.8 PLSLWD Website Redesign Request for Proposals

6.9 Ferric Chloride System Assessment Request for Proposals

- Motion to approve Consent Agenda by Manager Burnett; second by Manager Morkeberg; motion carried, 4-0.

- **7.0 UPCOMING MEETING/EVENT SCHEDULE:**

- CAC Meeting, Thursday, April 27, 2023, 6:00 pm (Prior Lake City Hall – Wagon Bridge Conference Room)
- Board of Managers Workshop, Tuesday, May 9, 2023, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, May 9, 2023, 6:00 pm (Prior Lake City Hall – Council Chambers)

- **8.0 ADJOURNMENT**

- Motion to adjourn by Manager Tofanelli; second by Manager Burnett; motion carried, 4-0.
- Meeting adjourned at 6:53 pm

Respectfully Submitted,
Ben Burnett, PLSLWD Secretary, 5/2/23