

PRIOR LAKE - SPRING LAKE

WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, February 12, 2019

Prior Lake City Hall

6:00 PM

Members Present: Mike Myser, Fred Corrigan, Curt Hennes, Charlie Howley & Woody Spitzmueller

Staff & Consultants Present: Diane Lynch, District Administrator
Maggie Karschnia, Water Resources Project Manager
Jaime Rockney, Water Resource Specialist
Kathryn Keller-Miller, Water Resources Assistant
Carl Almer, EOR, District Engineer

Others Present: Marianne Breitbach, CAC
Bruce Loney, Resident
Pete Young, City of Prior Lake
Stephanie Hatten, WSB
Jim Fitzsimmons, SWCD
Troy Kuphal, SWCD
Steve Beckey, District Volunteer, Resident

- **CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Meeting called to order by Chair, Fred Corrigan at 6:08 PM.
- **2.0 PUBLIC COMMENT:** None
- **3.0 APPROVAL OF AGENDA:**
Manager Myser moved to approve the agenda after modifying. Second by Manager Hennes. All ayes. Motion passed 5-0.

OTHER OLD/NEW BUSINESS

- **4.1 RECOGNITION OF MANAGER SPITZMUELLER**
Board of Managers and Staff recognized Manager Spitzmueller for his years on the PLSLWD Board.
- **4.2 MANAGER PRESENTATIONS**
Managers presented on liaison meetings they have attended and/or other events in the District they have participated in.
- **4.3 PROGRAMS & PROJECT UPDATES**

Staff gave updates on current and ongoing District projects and activities.

- **4.4 PRIOR LAKE'S SURFACE WATER MANAGEMENT PLAN**

Manager Myser moved to approve the plan. Second by Manager Hennes. All ayes. Motion passed 5-0.

- **4.5 ANNUAL SWCD COST SHARE DOCKET FOR 2019**

No action taken.

- **4.6 SCOTT SWCD 2018 WORK REPORT**

Troy Kuphal presented on 2018 projects. Discussion only. No vote taken.

- **4.7 SCOTT SWCD SERVICE AGREEMENT AND SCOPE OF WORK FOR 2019**

Troy Kuphal presented on the 2019 Service Agreement and Scope of Work. Manager Hennes moved to approve the Agreement. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

- **4.8 GOVERNANCE MANUAL**

Removed from agenda.

- **4.9 EDUCATION AND OUTREACH PLAN FOR 2019**

Kathryn Keller-Miller presented the 2019 Education and Outreach Plan. Manager Hennes moved to approve the Plan. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

- **4.10 AIS CHALLENGES AND OPPORTUNITIES**

Kathryn Keller-Miller presented on current AIS challenges and opportunities. Discussion only. No vote taken.

- **4.11 LCCMR GRANT OPPORTUNITIES**

Maggie Karschnia presented on grant opportunities. Discussion only. No vote taken.

- **4.12 ELECTION OF OFFICEERS**

Manager Myser motioned to nominate Charlie Howley to be new Treasurer for the District. Second by Manager Hennes. All ayes. Motion passed 5-0.

- **5.0 APPROVAL OF CONSENT AGENDA**

Manager Myser moved to approve the consent agenda after removing the claims list. Second by Manager Hennes. All ayes. Motion passed 5-0.

Manager Myser moved to approve the claims list after verifying Scott SWCD dollar amount. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

- **6.0 TREASURER REPORT/FINANCIAL REPORT**

Manager Spitzmueller gave updates on current financial reporting.

- **6.3 JPA/MOA FUND TRANSFER**

Manager Spitzmueller moved to approve the JPA/MOA fund transfer. Second by Manager Hennes. All ayes. Motion passed 5-0.

- **7.0 UPCOMING MEETINGS/EVENTS**

- MAWD Day at the Capitol, February 20 & 21
- CAC Meeting Thursday, February 28, 6:30-8:00 PM

ADJOURNMENT

Manager Hennes moved to adjourn meeting. Second by Manager Spitzmueller. All ayes. Motion passed 5-0. Meeting adjourned.

Charlie Howley, Secretary